

California State University, Sacramento
Student Academic Development (SAD) Program
Academic Related Activities (ARA) Program

Joint Application for 2025/2026

All information must be TYPED on this application in order to be accepted. Return your completed application, including ALL required documents, by **5:00p.m., Monday, March 2, 2026** for Summer/Fall 2025 and Spring 2026 activities to: **Academic Affairs, scc@csus.edu**

Semester: ☐ Summer/Fall 2025 (activities between May 1, 2025 – January 19, 2026)

☐ Spring 2026 (activities between January 20, 2026 – May 1, 2026)

NOTE: May and June funding is not guaranteed since it is outside the calendar for 2024-2025, but we will make every attempt to reimburse those conferences attended in May and June

Student ID #:	Phone:	Email:
Name:		
Street Address:		
City:	State:	Zip:
Major:		Class Level (i.e., junior, senior . . .):

Please check the type of activity/project for which you are requesting funding:

- ☐ Professional Conference/Workshop (Presenting a Project or Paper)
- ☐ Professional Conference/Workshop (NOT Presenting a Project or Paper)
- ☐ Special Curricular Related Project
- ☐ Academic Competition/Artistic Performance

Conference Name:		
Paper/Project Title (if presenting) or activity:		
Conference Location:*	Date(s)Conference: (Mth/Day/Yr) – (Mth/Day/Yr) <input type="checkbox"/> Click if only one day	
Expense	Cost	Description
Travel/Transportation	\$	
Registration Fee	\$	
Lodging	\$	
Materials (specify)	\$	

Please attach a separate sheet of paper if list exceeds provided spots		
TOTAL EXPECTED EXPENSES	\$	

Please note: University sponsors cannot be reimbursed for expenses they prepay for their students in anticipation of funding. Receipts must be in the name of the student being reimbursed.

Applicant Signature:		Date:
*Faculty Advisor Signature:		Date:
Faculty Advisor (Type name):		Office Phone: 278-
Advisor's Department:	Advisor email:	Dept. Phone: 278-

*** i.e., faculty member, advisor – must be signed and contact information must be included***

Please indicate if you are receiving or applying for funds from another source on campus.

☐ No ☐ Yes If yes, what is the source and anticipated amount covered?

Please Include the Following REQUIRED Documents to your application:

- Personal Statement
- Signed Liability Waiver (One must be attached to your application, even if you have submitted one to another department)
- Signed Copy of the Program Agreement
- A Confirmation Letter documenting the presentation, performance or exhibit (required for ARA consideration)

NOTE: Applications that do not meet the SAD/ARA guidelines will automatically be rejected.