2018 - 2019 Annual Program Assessment Report

The Office of Academic Program Assessment California State University, Sacramento

For more information visit our <u>website</u> or <u>contact us</u> for more help.

This year OAPA has refined the annual assessment reporting process to make it simple, clear, and of high quality at the same time.

IMPORTANT REMINDER:

Please use the "<u>Guidelines</u>" and "<u>Examples for Answering Open-Ended Questions</u>" to answer each question in the template as you complete the report. Please provide and attach the following information:

- 1. PLO Assessed (Q1.1, Q2.1)
- 2. Definition of the PLO(s) (Q2.1.1)
- 3. Rubrics and Explicit Program (not class) Standards of Performance/Expectations (Q2.3)
- 4. Direct Measures (Q3.3.2)
- 5. Data Table(s) (Q4.1)
- 6. Curriculum Map (Q21.1)
- 7. Most Updated Assessment Plan (Q20.2)

Please provide only relevant information and limit all of your attachments to 30 pages.

Please save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.

DEADLINE TO SUBMIT: JULY 1, 2019.

Please begin by selecting your program n	ame in the drop down.
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If the program name is not listed, please enter it below

if the program name is not history process officer it below.
MA Special Education
OR enter program name:

Section 1: Report All of the Program Learning Outcomes Assessed

Question 1: All the Program Learning Outcomes Assessed

Q1.1.

Which of the following Program Learning Outcomes (PLOs) including Sac State Baccalaureate Learning Goals (BLGs) or emboldened Graduate Learning Goals (GLGs) did you assess? [Check all that apply]

- □ 1. Critical Thinking
- □ 2. Information Literacy
- ☐ 3. Written Communication
- □ 4. Oral Communication
- □ 5. Quantitative Literacy
- ☐ 6. Inquiry and Analysis
- □ 7. Creative Thinking
- ☐ 8. Reading
- ☐ 9. Team Work

Q2.2.

□ 10. Problem Solving □ 11. Civic Knowledge and Engagement
☐ 11. Civic Knowledge and Engagement ☐ 12. Intercultural Knowledge, Competency, and Perspectives
□ 13. Ethical Reasoning
☐ 14. Foundations and Skills for Lifelong Learning
☐ 15. Global Learning and Perspectives
☐ 16. Integrative and Applied Learning
☐ 17. Overall Competencies for GE Knowledge
□ 18. Overall Disciplinary Knowledge
☐ 19. Professionalism
□ 20. Research
21A. Other, specify any assessed PLOs not included above:
21D. Check have if your program has not collected any data for any DLOs. Places as directly to 04
☐ 21B. Check here if your program has not collected any data for any PLOs . Please go directly to Q6 skip Q1.3.a. to Q5.3.1.)
SKIP 41.0.d. to 40.0.1.)
21.3.a.
re your PLOs closely aligned with the mission and/or the <u>strategic plan</u> of the university?
2. No
3. Don't know
Undo
ondo
Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will
Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.)
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be considered the final submission.) Section 2: Report One Learning Outcome in Detail
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Section 2: Report One Learning Outcome in Detail Question 2: Detailed Information for the Selected PLO
Section 2: Report One Learning Outcome in Detail Question 2: Detailed Information for the Selected PLO 22.1.
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Section 2: Report One Learning Outcome in Detail Question 2: Detailed Information for the Selected PLO 22.1. Detailed Information for the Selected PLO Detailed Information for the Selected PLO
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2018-2019 A	Assessment Report	Site - MA Special	Education
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PLO? (e.g.	. "We exp	pect 80%	6 of adopted explicit program standards of performance/expectations for this 6 of our students to achieve at least a score of 3 or higher in all dimensions of the LUE rubric.")
1. Yes	orinin a riie	ation vit	
0 2. No	u't know		
3. Don4. N/A			
Undo			
Q2.2.a. Please pro	ovide the	standar	ds of performance/expectations for this PLO:
Q2.3.			
Please pro			tach the rubric(s) that you used to evaluate your assignment(
See Appe	<u>enaix 15</u>	Sample	e Answer to Q2.3):
Click he	ere to atta	ch a file	Click here to attach a file
Q2.4.	Q2.5.	Q2.6.	Please indicate where you have published the PLO , the standard (stdrd) of
PLO	Stdrd	Rubric	performance, and the rubric that was used to measure the PLO:
			1. In SOME course syllabi/assignments in the program that address the PLO
			2. In ALL course syllabi/assignments in the program that address the PLO
			3. In the student handbook/advising handbook
			4. In the university catalogue
			5. On the academic unit website or in newsletters
			6. In the assessment or program review reports, plans, resources, or activities
			7. In new course proposal forms in the department/college/university
			8. In the department/college/university's strategic plans and other planning documents
			9. In the department/college/university's budget plans and other resource allocation documents
			10. Other, specify:
	l		

3. Don't know (skip to Q6)

4. N/A (skip to Q6)

Ouestion 3: Data Collection Methods and

	Question 5. Data concettor methods and
Eva	aluation of Data Quality for the Selected PLO
23.1.	
Nas assessment data/eviden	ce collected for the selected PLO?
1. Yes	
2. No (skip to Q6)	

Undo

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How many assessment tools/	methods/measures in tota	I did you use to	assess this PLO?
Don't know			

Q3.2.

Was the data scored/evaluated for this PLO?

- 1. Yes
- 2. No (skip to Q6)
- 3. Don't know (skip to Q6)
- 4. N/A (skip to Q6)

Undo

Q3.2.1.

what means were d	v you collected the as lata collected:	ssessment data for	the selected PLO	. For example, in w	nat course(s) or by

(Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.)

Question 3A: Direct Measures (key assignments, projects, portfolios, etc.)

Q3.3.

Were direct measures (key assignments, projects, portfolios, course work, student tests, etc.) used to assess this PLO?

- 1. Yes
- 2. No (skip to Q3.7)
- 3. Don't know (skip to Q3.7)

Undo

Q3.3.1.

Which of the following direct measures (key assignments, projects, portfolios, course work, student tests, etc.) were used? [Check all that apply]

- □ 1. Capstone project (e.g. theses, senior theses), courses, or experiences
- □ 2. Key assignments from required classes in the program
- □ 3. Key assignments from elective classes
- ☐ 4. Classroom based performance assessment such as simulations, comprehensive exams, or critiques
- ☐ 5. External performance assessments such as internships or other community-based projects
- ☐ 6. E-Portfolios
- □ 7. Other Portfolios

□ 8. Other, specify:
Q3.3.2. Please attach the assignment instructions that the students received to complete the assignment (See Appendix 1 Sample Answer to Q3.3.2):
Click here to attach a file
Q3.4. What tool was used to evaluate the data? 1. No rubric is used to interpret the evidence (skip to Q3.4.4.) 2. Used rubric developed/modified by the faculty who teaches the class (skip to Q3.4.2.) 3. Used rubric developed/modified by a group of faculty (skip to Q3.4.2.) 4. Used rubric pilot-tested and refined by a group of faculty (skip to Q3.4.2.) 5. The VALUE rubric(s) (skip to Q3.4.2.) 6. Modified VALUE rubric(s) (skip to Q3.4.2.) 7. Used other means (Answer Q3.4.1.)
Q3.4.1. If you used other means, which of the following measures was used? [Check all that apply] 1. National disciplinary exams or state/professional licensure exams (skip to Q3.4.4.) 2. General knowledge and skills measures (e.g. CLA, ETS PP, etc.) (skip to Q3.4.4.) 3. Other standardized knowledge and skill exams (e.g. ETC, GRE, etc.) (skip to Q3.4.4.) 4. Other, specify:
(skip to Q3.4.4 .)
Q3.4.2. Was the rubric aligned directly and explicitly with the PLO? 1. Yes 2. No 3. Don't know 4. N/A Undo
Q3.4.3. Was the direct measure (e.g. assignment, thesis, etc.) aligned directly and explicitly with the rubric? 1. Yes 2. No 3. Don't know 4. N/A Undo
Q3.4.4. Was the direct measure (e.g. assignment, thesis, etc.) aligned directly and explicitly with the PLO? 1. Yes 2. No

3. Don't know4. N/AUndo
Q3.5. Please enter the number (#) of faculty members who participated in planning the assessment data collection of the selected PLO?
Q3.5.1. Please enter the number (#) of faculty members who participated in the evaluation of the assessment data for the selected PLO?
Q3.5.2. If the data was evaluated by multiple scorers, was there a norming process (a procedure to make sure everyone was scoring similarly)? 1. Yes 2. No 3. Don't know 4. N/A Undo
Q3.6. How did you select the sample of student work (papers, projects, portfolios, etc.)?
Q3.6.1. How did you decide how many samples of student work to review?
Q3.6.2a. Please enter the number (#) of students <u>from ONLY your program</u> that were assessed for this program learning outcome (not all students in the class).
Q3.6.3a. Please enter the number (#) of samples of student work from ONLY your program that were evaluated for this program learning outcome.

Q3.7.2.

If surveys were used, how was the sample size decided?

 Q3.6.4. Was the sample size of student work for this program assessment adequate for assessing this program learning outcome? 1. Yes 2. No 3. Don't know Undo
(Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.)
Question 3B: Indirect Measures (surveys, focus groups, interviews, etc.)
Q3.7. Were indirect measures used to assess the PLO? 1. Yes 2. No (skip to Q3.8) 3. Don't Know (skip to Q3.8) Undo
 Q3.7.1. Which of the following indirect measures were used? [Check all that apply] 1. National student surveys (e.g. NSSE) 2. University conducted student surveys (e.g. OIR) 3. College/department/program student surveys or focus groups 4. Alumni surveys, focus groups, or interviews 5. Employer surveys, focus groups, or interviews 6. Advisory board surveys, focus groups, or interviews 7. Other, specify:
Q3.7.1.1. Please explain and attach the indirect measure you used to collect data:
Click here to attach a file Click here to attach a file

Q3.7.3. If surveys were used, how did you select your sample:
Q3.7.4. If surveys were used, please enter the response rate:
Question 3C: Other Measures (external benchmarking, licensing exams, standardized tests, etc.)
Q3.8. Were external benchmarking data, such as licensing exams or standardized tests, used to assess the PLO? 1. Yes 2. No (skip to Q3.8.2) 3. Don't Know (skip to Q3.8.2) Undo
 Q3.8.1. Which of the following measures was used? [Check all that apply] □ 1. National disciplinary exams or state/professional licensure exams □ 2. General knowledge and skills measures (e.g. CLA, ETS PP, etc.) □ 3. Other standardized knowledge and skill exams (e.g. ETC, GRE, etc.) □ 4. Other, specify:
Q3.8.2. Were other measures used to assess the PLO? 1. Yes 2. No (skip to Q4.1) 3. Don't know (skip to Q4.1) Undo
Q3.8.3. If other measures were used, please specify:

Click here to attach a file Click here to attach a file	
(Remember: Save your progress. There is NO "submit" button. After July	, 1, 2019, the saved report will
be considered the final submission.)	, , , , , , , , , , , , , , , , , , , ,
Question 4: Data, Findings, and Conclus	sions
Q4.1. Please provide tables and/or graphs to summarize the assessment data, findings PLO in Q2.1 (see Appendix 12 in our Feedback Packet Example.) Please do NOT confidential information. This is going to be a PUBLIC document:	
GradLearningGoalsReport 2019MA in Education, Special Education Concentration.pdf 227.08 KB	Click here to attach a file
Q4.2. Are students doing well and meeting the program standard? If not, how will the performance of the selected PLO (See Appendix 15 Sample Answers to Q4.1)	
Click here to attach a file Click here to attach a file	
Q4.3. For the selected PLO, the student performance: 1. Exceeded expectation/standard	
2. Met expectation/standard3. Partially met expectation/standard	

9/20/2019, 12:32 PM

□ 1. Yes, describe your plan:

4. Did not meet expectation/standard

5. No expectation/standard has been specified6. Don't knowUndo
Question 4A: Alignment and Quality
O4.4. Did the data, including the direct measures, from all the different assessment tools/measures/methods directly align with the PLO? 1. Yes 2. No 3. Don't know Undo
 Q4.5. Were all the assessment tools/measures/methods that were used good measures of the PLO? 1. Yes 2. No 3. Don't know Undo
Question 5: Use of Assessment Data (Closing the Loop)
Q5.1. As a result of the assessment effort and based on prior feedback from OAPA, do you anticipate <i>making any changes</i> for your program (e.g. course structure, course content, or modification of PLOs)? 1. Yes 2. No (skip to Q5.2) 3. Don't know (skip to Q5.2) Undo Q5.1.1.
Please describe what changes you plan to make in your program as a result of your assessment of this PLO.
Q5.1.2. Do you have a plan to assess the <i>impact of the changes</i> that you anticipate making?

- 2 No	
[] Z. NO	
0 = 110	
2. No	

3. Don't know

Undo

Q5.2.

To what extent did you apply previous assessment results collected through your program in the following areas?	1. Very	2. Quite	3. Some	4. Not at	5. N/A
Undo 1-12 Undo 12-23	Much	a Bit		All	
1. Improved specific courses	0	0	0	0	0
2. Modified curriculum	0	0	0	0	0
3. Improved advising and mentoring	0	0	0	0	0
4. Revised learning outcomes/goals	0	0	0	0	0
5. Revised rubrics and/or expectations	0	0	0	0	0
6. Developed/updated assessment plan	0	0	0	0	0
7. Annual assessment reports	0	0	0	0	0
8. Program review	0	0	0	0	0
Prospective student and family information	0	0	0	0	0
10. Alumni communication	0	0	0	0	0
11. WSCUC accreditation (regional accreditation)	0	0	0	0	0
12. Program accreditation	0	0	0	0	0
13. External accountability reporting requirement	0	0	0	0	0
14. Trustee/Governing Board deliberations	0	0	0	0	0
15. Strategic planning	0	0	0	0	0
16. Institutional benchmarking	0	0	0	0	0
17. Academic policy development or modifications	0	0	0	0	0
18. Institutional improvement	0	0	0	0	0
19. Resource allocation and budgeting	0	0	0	0	0
20. New faculty hiring	0	0	0	0	0
21. Professional development for faculty and staff	0	0	0	0	0
22. Recruitment of new students	0	0	0	0	0
23. Other, specify:	0	0	0	0	0

Q5.2.1

Please provide a detailed example of how you used the assessment data above:

(Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.)

Section 3: Report Other Assessment Activities

Other Assessment Activities

If your program/academic unit conducted assessment activities that are not directly related to the PLOs for this year (i.e. impacts of an advising center, etc.), please provide those activities and results here:

Click here to attach a file Click here to attach a file	
Q6.1. Please explain how the assessment activities reported in Q6 will be linked to any of your PLOs and/or PLO assessment in the future and to the mission, vision, and the strategic planning for the program and the univers	sity:
27. What PLO(s) do you plan to assess next year? [Check all that apply]	
□ 1. Critical Thinking □ 2. Information Literacy	
□ 3. Written Communication □ 4. Oral Communication	
□ 5. Quantitative Literacy	
□ 6. Inquiry and Analysis □ 7. Creative Thinking	
□ 8. Reading	
□ 9. Team Work	
□ 10. Problem Solving □ 11. Civic Knowledge and Engagement	
☐ 12. Intercultural Knowledge, Competency, and Perspectives	
□ 13. Ethical Reasoning □ 14. Foundations and Skills for Lifelong Learning	
□ 15. Global Learning and Perspectives	
☐ 16. Integrative and Applied Learning	
□ 17. Overall Competencies for GE Knowledge □ 18. Overall Disciplinary Knowledge	
☐ 19. Professionalism	
□ 20. Research	
□ 21. Other, specify any PLOs not included above:	
i.	

Q8.

Please explain how this year's assessment activities help you address recommendations from your department's last program review?

Q14. What is the total enrollment (#) for Academic Unit during assessment (see Departmental Fact Book):
Q15. Program Type: 1. Undergraduate baccalaureate major 2. Credential 3. Master's Degree 4. Doctorate (Ph.D./Ed.D./Ed.S./D.P.T./etc.) 5. Other, specify:
Undo
Q16. Number of undergraduate degree programs the academic unit has? Don't know
Q16.1. List all the names:
Q16.2. How many concentrations appear on the diploma for this undergraduate program?
Don't know
Q17. Number of master's degree programs the academic unit has? Don't know
Q17.1. List all the names:
Q17.2. How many concentrations appear on the diploma for this master's program?
Don't know
Q18. Number of credential programs the academic unit has? Don't know
Q18.1. List all the names:
Q19. Number of doctorate degree programs the academic unit has? Don't know O19.1 List all the names:

When was your Assessment Plan	1.	2.	3.	4.	5.	6.	7.	8.
Undo	Before 2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	No Plan	Don't know
Q20. Developed?	0	0	0	0	0	0	0	0
Q20.1. Last updated?	0	0	0	0	0	0	0	0
Q20.2. (Required) Please obtain and attach your latest assessment plan: Click here to attach a file Q21. Has your program developed a curriculum map? Please note: A curriculum map is not a roadmap. A roadmap is a graphical representation of the courses students must take to graduate. A curriculum map is the matrix that represents in which course a certain program learning outcome (PLO), student learning outcome (SLO), or course learning outcome (CLO) was introduced, developed, and/or mastered. 1. Yes 2. No 3. Don't know Undo Q21.1. Please obtain and attach your latest curriculum map: Click here to attach a file								
Q22. Has your program indicated explicitly in the curriculum map where assessment of student learning occurs? 1. Yes 2. No 3. Don't know Undo Q23. Does your program have a capstone class? 1. Yes, specify:								
2. No3. Don't knowUndo								
Q23.1. Does your program have a capstone p 1. Yes 2. No 3. Don't know Undo	oroject(s)?	?						

Q24.

BEFORE YOU SUBMIT: Please check that you have included all of the following key evidences: 1. PLO Assessed (Q1.1, Q2.1) 2. Definition of the PLO(s) (Q2.1.1) 3. Rubrics and Explicit Program (not class) Standards of Performance/Expectations (Q2.3) 4. Direct Measures (Q3.3.2) 5. Data Table(s) (Q4.1) 6. Curriculum Map (Q21.1) 7. The Most Updated Assessment Plan (Q20.2)
Please do NOT include student names and other confidential information. This is going to be a PUBLIC document.
Save When Completed! (Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.)
DEADLINE: July 1, 2019.

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Thank you and have a great summer!

ver. 03.11.19

Date: __May 30, 2019_

Program: MA in Education, Special Education Concentration_

Submitted by: _Jean Gonsier-Gerdin

Curriculum Map for Institutional Graduate Learning Goals

Directions: Please list each graduate course from the current catalog in the first column, then type an X in the box for the Institutional Learning Goals met by each graduate course (each individual course may not meet all learning goals). In summation, courses in a program should meet all institutional learning goals. *Extra rows can be added by pressing the TAB key with the cursor in the last cell.*

	Institutional Learning Goals									
	Disciplinary Knowledge	Communication	Critical Thinking/ Analysis	Information Literacy	Professionalism	Intercultural/ Global Perspectives	Research*			
Graduate Course	Master, integrate, and apply disciplinary knowledge and skills to current, practical, and important contexts and situations	Communicate key knowledge with clarity and purpose both within the discipline and in broader contexts	Demonstrate the ability to be creative, analytical, and critical thinkers	Demonstrate the ability to obtain, assess, and analyze information from a myriad of sources	Demonstrate an understanding of professional integrity	Demonstrate relevant knowledge and application of intercultural and/or global perspectives	Conduct independent research resulting in an original contribution to knowledge in the focused areas of their graduate program			
Ex: CRJ 200	Χ		X	X						
EDSP 250		X	X	X	X					
EDSP 251	X		X	X	X	X				
EDSP 297	X		X	X	X	X				
EDSP 290	X	X		X	X					
EDSP 298	X	X	X		X	X				
EDSP 500	X	X	X	X	X		X			
EDSP 501	X	X	X	X	X					
15 units of Elective coursework	Х	Х	Х	Х	Х	Х				

^{*}Required for doctoral programs