2018 - 2019 Annual Program Assessment Report

The Office of Academic Program Assessment California State University, Sacramento

For more information visit our <u>website</u> or <u>contact us</u> for more help.

This year OAPA has refined the annual assessment reporting process to make it simple, clear, and of high quality at the same time.

IMPORTANT REMINDER:

Please use the "<u>Guidelines</u>" and "<u>Examples for Answering Open-Ended Questions</u>" to answer each question in the template as you complete the report. Please provide and attach the following information:

- 1. PLO Assessed (Q1.1, Q2.1)
- 2. Definition of the PLO(s) (Q2.1.1)
- 3. Rubrics and Explicit Program (not class) Standards of Performance/Expectations (Q2.3)
- 4. Direct Measures (Q3.3.2)
- 5. Data Table(s) (Q4.1)
- 6. Curriculum Map (Q21.1)
- 7. Most Updated Assessment Plan (Q20.2)

Please provide only relevant information and limit all of your attachments to 30 pages.

Please save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.

DEADLINE TO SUBMIT: JULY 1, 2019.

Please	begin	by	select	tıng	your	pro	gran	n name	ın	the	drop	down.

If the program name is not listed, please enter it below

in the program name is not instead, process officer it below.
MS Parks and Rec.
OR enter program name:

Section 1: Report All of the Program Learning Outcomes Assessed

Question 1: All the Program Learning Outcomes Assessed

Q1.1.

Which of the following Program Learning Outcomes (PLOs) including Sac State Baccalaureate Learning Goals (BLGs) or emboldened Graduate Learning Goals (GLGs) did you assess? [Check all that apply]

- □ 1. Critical Thinking
- □ 2. Information Literacy
- ☐ 3. Written Communication
- □ 4. Oral Communication
- □ 5. Quantitative Literacy
- ☐ 6. Inquiry and Analysis
- □ 7. Creative Thinking
- ☐ 8. Reading
- □ 9. Team Work

Q2.2.

 11. Civic Knowledge and Engagement 12. Intercultural Knowledge, Competency, and Perspectives 13. Ethical Reasoning 14. Foundations and Skills for Lifelong Learning 15. Global Learning and Perspectives
□ 13. Ethical Reasoning□ 14. Foundations and Skills for Lifelong Learning
15. Global Learning and Perspectives
☐ 16. Integrative and Applied Learning
□ 17. Overall Competencies for GE Knowledge□ 18. Overall Disciplinary Knowledge
□ 19. Professionalism
□ 20. Research
□ 21A. Other, specify any assessed PLOs not included above:
a.
b.
c.
☑ 21B. Check here if your program has not collected any data for any PLOs. Please go directly to Q6 (skip Q1.3.a. to Q5.3.1.)
Q1.3.a. Are your PLOs closely aligned with the mission and/or the strategic plan of the university? 1. Yes 2. No 3. Don't know Undo (Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will
be considered the final submission.)
Section 2: Report One Learning Outcome in Detail
Section 2: Report One Learning Outcome in Detail Question 2: Detailed Information for the Selected PLO
Question 2: Detailed Information for the Selected PLO Q2.1. Select <u>OR</u> type in ONE(1) PLO here as an example to illustrate how you conducted assessment (be sure you checked the correct box for this PLO in Q1.1):
Question 2: Detailed Information for the Selected PLO Q2.1. Select QR type in QNE(1) PLO here as an example to illustrate how you conducted assessment (be sure you
Question 2: Detailed Information for the Selected PLO Q2.1. Select <u>OR</u> type in ONE(1) PLO here as an example to illustrate how you conducted assessment (be sure you checked the correct box for this PLO in Q1.1):
Question 2: Detailed Information for the Selected PLO Q2.1. Select <u>OR</u> type in <u>ONE(1)</u> PLO here as an example to illustrate how you conducted assessment (be sure you checked the correct box for this PLO in Q1.1): Select PLO
Q2.1. Select OR type in ONE(1) PLO here as an example to illustrate how you conducted assessment (be sure you checked the correct box for this PLO in Q1.1): Select PLO If your PLO is not listed, please enter it here: Q2.1.1.
Q2.1. Select OR type in ONE(1) PLO here as an example to illustrate how you conducted assessment (be sure you checked the correct box for this PLO in Q1.1): Select PLO If your PLO is not listed, please enter it here: Q2.1.1.
Q2.1. Select OR type in ONE(1) PLO here as an example to illustrate how you conducted assessment (be sure you checked the correct box for this PLO in Q1.1): Select PLO If your PLO is not listed, please enter it here: Q2.1.1.
Question 2: Detailed Information for the Selected PLO Q2.1. Select OR type in ONE(1) PLO here as an example to illustrate how you conducted assessment (be sure you checked the correct box for this PLO in Q1.1): Select PLO If your PLO is not listed, please enter it here: Q2.1.1.
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2018-2019 Assessment Report Site - MS Parks and Recreation
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PL Wi	O? (e.g. ritten Co 1. Yes 2. No	. "We expommunic	oect 80%	d or adopted <i>explicit program standards of performance/expectations</i> for this 6 of our students to achieve at least a score of 3 or higher in all dimensions of the LUE rubric.")
0	3. Don 4. N/A Jndo			
	2.2.a. ease pro	ovide the	standar	ds of performance/expectations for this PLO:
	очен р. с	71.00 1.10	o tan aan	
Q	2.3.			
				tach the rubric(s) that you used to evaluate your assignment(e Answer to Q2.3):
U	Click ne	ere to atta	ch a file	Click here to attach a file
	Q2.4. PLO	Q2.5. Stdrd	Q2.6. Rubric	Please indicate where you have published the PLO , the standard (stdrd) of performance, and the rubric that was used to measure the PLO:
				In SOME course syllabi/assignments in the program that address the PLO
_				2. In ALL course syllabi/assignments in the program that address the PLO
_				3. In the student handbook/advising handbook
_				4. In the university catalogue
				5. On the academic unit website or in newsletters
				6. In the assessment or program review reports, plans, resources, or activities
Ī				7. In new course proposal forms in the department/college/university
				8. In the department/college/university's strategic plans and other planning documents
_				9. In the department/college/university's budget plans and other resource allocation documents
-				10. Other, specify:

Ouestion 3: Data Collection Methods and

Quostion of Bata concenter methods and
Evaluation of Data Quality for the Selected PL
Q3.1. Was assessment data/evidence collected for the selected PLO?
O 1. Yes

4. N/A (skip to Q6)

2. No (skip to Q6)

3. Don't know (skip to Q6)

Undo

Q3	.1	.1
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How many assessment tools/methods/measures in total did you use to assess this PLO? Don't know

Q3.2.

Was the data scored/evaluated for this PLO?

- 1. Yes
- 2. No (skip to Q6)
- 3. Don't know (skip to Q6)
- 4. N/A (skip to Q6)

Undo

Q3.2.1.

Please describe how you collected the assessment data for the selected PLO. For example, in what course(s) or by what means were data collected:

(Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.)

Question 3A: Direct Measures (key assignments, projects, portfolios, etc.)

Q3.3.

Were direct measures (key assignments, projects, portfolios, course work, student tests, etc.) used to assess this PLO?

- 1. Yes
- 2. No (skip to Q3.7)
- 3. Don't know (skip to Q3.7)

Undo

Q3.3.1.

Which of the following direct measures (key assignments, projects, portfolios, course work, student tests, etc.) were used? [Check all that apply]

- □ 1. Capstone project (e.g. theses, senior theses), courses, or experiences
- ☐ 2. Key assignments from required classes in the program
- □ 3. Key assignments from elective classes
- ☐ 4. Classroom based performance assessment such as simulations, comprehensive exams, or critiques
- ☐ 5. External performance assessments such as internships or other community-based projects
- ☐ 6. E-Portfolios
- □ 7. Other Portfolios

□ 8. Other, specify:
Q3.3.2. Please attach the assignment instructions that the students received to complete the assignment (See Appendix 1 Sample Answer to Q3.3.2):
Click here to attach a file Click here to attach a file
 Q3.4. What tool was used to evaluate the data? 1. No rubric is used to interpret the evidence (skip to Q3.4.4.) 2. Used rubric developed/modified by the faculty who teaches the class (skip to Q3.4.2.) 3. Used rubric developed/modified by a group of faculty (skip to Q3.4.2.) 4. Used rubric pilot-tested and refined by a group of faculty (skip to Q3.4.2.) 5. The VALUE rubric(s) (skip to Q3.4.2.) 6. Modified VALUE rubric(s) (skip to Q3.4.2.) 7. Used other means (Answer Q3.4.1.) Undo
Q3.4.1. If you used other means, which of the following measures was used? [Check all that apply] □ 1. National disciplinary exams or state/professional licensure exams (skip to Q3.4.4.) □ 2. General knowledge and skills measures (e.g. CLA, ETS PP, etc.) (skip to Q3.4.4.) □ 3. Other standardized knowledge and skill exams (e.g. ETC, GRE, etc.) (skip to Q3.4.4.) □ 4. Other, specify:
(skip to Q3.4.4.)
Q3.4.2. Was the rubric aligned directly and explicitly with the PLO ? 1. Yes 2. No 3. Don't know 4. N/A Undo
 Q3.4.3. Was the direct measure (e.g. assignment, thesis, etc.) aligned directly and explicitly with the rubric? 1. Yes 2. No 3. Don't know 4. N/A Undo
 Q3.4.4. Was the direct measure (e.g. assignment, thesis, etc.) aligned directly and explicitly with the PLO? 1. Yes 2. No

3. Don't know4. N/AUndo
Q3.5. Please enter the number (#) of faculty members who participated in planning the assessment data collection of the selected PLO?
Q3.5.1. Please enter the number (#) of faculty members who participated in the evaluation of the assessment data for the selected PLO?
Q3.5.2. If the data was evaluated by multiple scorers, was there a norming process (a procedure to make sure everyone was scoring similarly)? 1. Yes 2. No 3. Don't know 4. N/A Undo
Q3.6. How did you select the sample of student work (papers, projects, portfolios, etc.)?
Q3.6.1. How did you decide how many samples of student work to review?
Q3.6.2a. Please enter the number (#) of students <u>from ONLY your program</u> that were assessed for this program learning outcome (not all students in the class).
Q3.6.3a. Please enter the number (#) of samples of student work <i>from ONLY your program</i> that were evaluated for this program learning outcome.

 Q3.6.4. Was the sample size of student work for this program assessment adequate for assessing this program learning outcome? 1. Yes 2. No 3. Don't know Undo
(Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.)
Question 3B: Indirect Measures (surveys, focus groups, interviews, etc.)
Q3.7. Were indirect measures used to assess the PLO? 1. Yes 2. No (skip to Q3.8) 3. Don't Know (skip to Q3.8) Undo
 Q3.7.1. Which of the following indirect measures were used? [Check all that apply] 1. National student surveys (e.g. NSSE) 2. University conducted student surveys (e.g. OIR) 3. College/department/program student surveys or focus groups 4. Alumni surveys, focus groups, or interviews 5. Employer surveys, focus groups, or interviews 6. Advisory board surveys, focus groups, or interviews 7. Other, specify:
Q3.7.1.1. Please explain and attach the indirect measure you used to collect data:
Click here to attach a file Click here to attach a file

If surveys were used, how was the sample size decided?

Q3.7.2.

Q3.7.3. If surveys were used, how did you select your sample:
Q3.7.4. If surveys were used, please enter the response rate:
Question 3C: Other Measures (external benchmarking, licensing exams, standardized tests, etc.)
Q3.8. Were external benchmarking data, such as licensing exams or standardized tests, used to assess the PLO? 1. Yes 2. No (skip to Q3.8.2) 3. Don't Know (skip to Q3.8.2) Undo
 Q3.8.1. Which of the following measures was used? [Check all that apply] □ 1. National disciplinary exams or state/professional licensure exams □ 2. General knowledge and skills measures (e.g. CLA, ETS PP, etc.) □ 3. Other standardized knowledge and skill exams (e.g. ETC, GRE, etc.) □ 4. Other, specify:
Q3.8.2. Were other measures used to assess the PLO? 1. Yes 2. No (skip to Q4.1) 3. Don't know (skip to Q4.1) Undo
Q3.8.3. If other measures were used please specific

Click here to attach a file Click here to attach a file
(Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report was be considered the final submission.)
Question 4: Data, Findings, and Conclusions
Q4.1. Please provide tables and/or graphs to summarize the assessment data, findings, and conclusions for the selected PLO in Q2.1 (see Appendix 12 in our Feedback Packet Example.) Please do NOT include student names and other confidential information. This is going to be a PUBLIC document:
Click here to attach a file Click here to attach a file
Q4.2. Are students doing well and meeting the program standard? If not, how will the program work to improve stude performance of the selected PLO (See Appendix 15 Sample Answers to Q4.1-Q4.3)?
Click here to attach a file Click here to attach a file
Q4.3. For the selected PLO, the student performance:
1. Exceeded expectation/standard2. Met expectation/standard
3. Partially met expectation/standard4. Did not meet expectation/standard

9/19/2019, 1:24 PM

	Question 4A: Alignment and Quality
Q4.4. Did the data, including align with the PLO? 1. Yes 2. No 3. Don't know	g the direct measures, from all the different assessment tools/measures/methods directly
Were all the assessme 1. Yes 2. No 3. Don't know	ent tools/measures/methods that were used good measures of the PLO?
Q	uestion 5: Use of Assessment Data (Closing the Loop)
	essment effort and based on prior feedback from OAPA, do you anticipate making any gram (e.g. course structure, course content, or modification of PLOs)?
2. No (skip to Q5.: 3. Don't know (skip Undo) Q5.1.1.	p to Q5.2)
3. Don't know (ski Undo 25.1.1.	

- 2 N-			
0 2. No			
0 D 11 I			

3. Don't know

Undo

Q5.2.

To what extent did you apply previous assessment results collected through your program in the	1.	2.	3.	4.	5.
following areas?	Very Much	Quite a Bit	Some	Not at All	N/A
Undo 1-12 Undo 12-23	Macri	a bit		7.11	
1. Improved specific courses	0	0	0	0	0
2. Modified curriculum	0	0	0	0	0
3. Improved advising and mentoring	0	0	0	0	0
4. Revised learning outcomes/goals	0	0	0	0	0
5. Revised rubrics and/or expectations	0	0	0	0	0
6. Developed/updated assessment plan	0	0	0	0	0
7. Annual assessment reports	0	0	0	0	0
8. Program review	0	0	0	0	0
9. Prospective student and family information	0	0	0	0	0
10. Alumni communication	0	0	0	0	0
11. WSCUC accreditation (regional accreditation)	0	0	0	0	0
12. Program accreditation	0	0	0	0	0
13. External accountability reporting requirement	0	0	0	0	0
14. Trustee/Governing Board deliberations	0	0	0	0	0
15. Strategic planning	0	0	0	0	0
16. Institutional benchmarking	0	0	0	0	0
17. Academic policy development or modifications	0	0	0	0	0
18. Institutional improvement	0	0	0	0	0
19. Resource allocation and budgeting	0	0	0	0	0
20. New faculty hiring	0	0	0	0	0
21. Professional development for faculty and staff	0	0	0	0	0
22. Recruitment of new students	0	0	0	0	0
23. Other, specify:	0	0	0	0	0

OE 2 1

Please provide a detailed example of how you used the assessment data above:

(Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.)

Section 3: Report Other Assessment Activities

Other Assessment Activities

If your program/academic unit conducted assessment activities that are not directly related to the PLOs for this year (i.e. impacts of an advising center, etc.), please provide those activities and results here:

The Master's Program in RPTA is currently going through a major transition beginning this fall 2019. For the past five years, we were in a collaborative program with Francisco State University and California State University, Chico. Because of the nature of this program, and the distribution of grad courses to each campus (with our core course being taught by either SF or Chico), it was difficult for our program to effectively evaluate PLO for the program. Though we cannot speak to directly measuring a PLO for our MS, we can share information on the transition, including tentative plans for restructure of the program (for next year's annual assessment review).

1.

There were a number of factors leading to the decision to terminate the collaborative and bring our program back to our campus, including:

- Format for formal assessment: because of the nature of the cores taught by the other campuses, we have been unable to capture the needed program and course objective to effectively measure learning, dissemination of information, congruence with our department, college and university missions, and importantly, course and program learning outcomes
- Lack of Preparation for Culminating Experience: our RPTA Grad students where not receiving the preparation needed to complete our culminating experiences, therefore, they were not prepared for their culminating experiences.
- Lack of Representation in Core: our curriculum and faculty were not equitably represented in the essential grad core courses where students 1) make a connection with our program and faculty, and 2) prepare for their culminating experience.
 - Our new Graduate Coordinator (began fall 2017) began to conduct indirect observations and one-on-one informal discussion with our grad students to get an understanding of the program and learning.
 - Overall she observed students were lacking in the essential components needed for their success in our program.
 - This spring, there were 7 graduate students in a culminating experience. All students needed an extensive amount of time and attention by both the Graduate Coordinator and the Committee Readers to help these students with the process.
- Lack of an equivalent learning environment: The collaborative courses were structured as hybrid, with the
 majority of the class time online, in a Zoom classroom. Though it was effective in some ways, overall, our
 Graduate Coordinator noticed a marked difference with comprehension of remedial graduate level work and/or
 understanding of basic research and writing.

2.

The HHS Dean has given a three year window to reorganize and grown our MS in Recreation Administration. As a result of our moving out of the collaborative, both SF and Chico have suspended their graduate program. This means, we will be the only "in person" graduate program in our major (East Bay has a fully online program), in Northern California, and one of only two other graduate programs in our major in California.

3.

In addition to our program being only one of two in California, there are other factors in our restructure that are very encouraging for the growth and sustainability of our new program, including:

- Steady, overall growth in our undergraduate program. Over the past 10 years, we have experienced a significant growth in our undergraduate program.
 - Action for the coming year: We will be actively promoting our graduate program to students in our undergraduate program, holding workshops and information sessions
- Successful outreach efforts with other impacted majors in HHS, including Nursing, CJ, Health Sciences, and Kinesiology Exercise Physiology. Over the past 12 years, we have had a significant increase to our Recreation Therapy (RT) program from direct efforts to reach HHS Expressed Interest students who have not been able to matriculate into an impacted program. RT is a compatible program and has allowed these students to move into a major/profession that is very compatible to their interests.

Click here to attach a file Click here to attach a file
Q6.1. Please explain how the assessment activities reported in Q6 will be linked to any of your PLOs and/or PLO assessment in the future and to the mission, vision, and the strategic planning for the program and the university: See response for Q6
Q7. What PLO(s) do you plan to assess next year? [Check all that apply] ☑ 1. Critical Thinking ☐ 2. Information Literacy
 3. Written Communication 4. Oral Communication 5. Quantitative Literacy 6. Inquiry and Analysis 7. Creative Thinking 8. Reading
 9. Team Work 10. Problem Solving 11. Civic Knowledge and Engagement 12. Intercultural Knowledge, Competency, and Perspectives 13. Ethical Reasoning
 □ 14. Foundations and Skills for Lifelong Learning □ 15. Global Learning and Perspectives □ 16. Integrative and Applied Learning □ 17. Overall Competencies for GE Knowledge ☑ 18. Overall Disciplinary Knowledge
 □ 19. Professionalism ☑ 20. Research □ 21. Other, specify any PLOs not included above: a.
b. c.
Q8. Please explain how this year's assessment activities help you address recommendations from your department's last program review? See response to Q6.
See response to Qo.

Q9. Please attach any add	itional files here:	
Click here to attach a file	Click here to attach a file	
Click here to attach a file	Click here to attach a file	
Q9.1.		
If you have attached any to N/A	iles to this form, please lis	et every attached file here:
Section	ո 4։ Background I ։	nformation about the Progr
	D	
	Program Infor	rmation (Required)
	F	Program:
(If you	ı typed in your program na	ame at the beginning, please skip to Q11
Q10.		
Program/Concentration Na Select Program	me: [skip if program name	e is already selected or appears above]
Q11.		
Report Author(s):		
Dr. Lisa Easterla		
Q11.1. Department Chair/Program	n Director	
Dr. Tony Sheppard	T Director.	
Q11.2.		
Assessment Coordinator:		
Dr. Lisa Easterla		
Q12. Department/Division/Progr	ram of Academic Unit (sele	ort).
Recreation Parks and Tour		ct).
Q13.		
College:	n Condoo	
College of Health & Huma	11 Services	
Q14. What is the total enrollment	nt (#) for Academic Unit du	uring assessment (see Departmental Fact
	(,,)	g access (ccc 2 cpaca acc
Q15.		
Program Type: 1. Undergraduate bacca	Jauroato major	
2. Credential	laureate major	
3. Master's Degree4. Doctorate (Ph.D./Ed.	D./Fd.S./D.P.T /etc.)	
5. Other, specify:	z., za.o., z., . i., oto.)	

Undo								
Q16. Number of undergraduate dec	gree prog	grams the	e academi	c unit has	i?			
1								
Q16.1. List all the names: BS Recreation Adminstration								
B3 Recreation Administration								
Q16.2. How many concentrations app	near on th	e dinloma	n for this i	ınderarad	uate nrog	ram?		
2	car on th	ic diploma	1 101 11113 0	indergrad	date prog	raiii:		
Q17. Number of master's degree pr	rograms	the acade	emic unit h	nas?				
1	J							
Q17.1. List all the names:								
MS Recreation Adminstration								
Q17.2. How many concentrations app	ear on th	ie diploma	for this r	naster's p	rogram?			
	•• the ee	adomio un	it boo?					
Q18. Number of credential program 0	ns the aca	ademic un	iit nas?					
Q18.1. List all the names:								
210.11. List dir the hames.								
Q19. Number of doctorate degree p	orograms	the acad	emic unit	has?				
0								
Q19.1. List all the names:								
			l _	l .	l <u>-</u>	l ,	l <u>-</u>	l <u>-</u>
When was your Assessment Plan		2.	3.	4.	5.	6.	7.	8.
Undo	Before 2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	No Plan	Don't know
Q20. Developed?	0	0	0	0	0	0	0	•
Q20.1. Last updated?	0	0	0	0	0	•	0	0

Q20.2. (Required) Please obtain and attach your latest assessment plan:
Click here to attach a file
O21. Has your program developed a curriculum map? Please note: A curriculum map is not a roadmap. A roadmap is a graphical representation of the courses students must take to graduate. A curriculum map is the matrix that represents in which course a certain program learning outcome (PLO), student learning outcome (SLO), or course learning outcome (CLO) was introduced, developed, and/or mastered. 1. Yes 2. No 3. Don't know Undo
Q21.1. Please obtain and attach your latest curriculum map: Click here to attach a file
O22. Has your program indicated explicitly in the curriculum map where assessment of student learning occurs? 1. Yes 2. No 3. Don't know Undo
Does your program have a capstone class? 1. Yes, specify: 500 Level Course 2. No 3. Don't know Undo
Q23.1. Does your program have a capstone project(s)? 1. Yes 2. No 3. Don't know Undo
Q24. BEFORE YOU SUBMIT: Please check that you have included all of the following key evidences:

- ☐ 1. PLO Assessed (Q1.1, Q2.1)
- \square 2. Definition of the PLO(s) **(Q2.1.1)**
- □ 3. Rubrics and Explicit Program (not class) Standards of Performance/Expectations (Q2.3)
- ☐ 4. Direct Measures (Q3.3.2)
- ☐ 5. Data Table(s) (Q4.1)
- ☐ 6. Curriculum Map (Q21.1)
- ☐ 7. The Most Updated Assessment Plan (Q20.2)

Please do **NOT** include student names and other confidential information. This is going to be a **PUBLIC** document.

Save When Completed!

(Remember: Save your progress. There is NO "submit" button. After July 1, 2019, the saved report will be considered the final submission.)

DEADLINE: July 1, 2019.

Thank you and have a great summer!

ver. 03.11.19