



Executive Committee Minutes

Tuesday, April 21, 2020

3:00 – 5:00 pm, Zoom

Approved: April 28, 2020

Call to Order:

Executive Session: 3:00 – 3:10 pm

Regular meeting convened: 3:10 pm

Roll Call:

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Harvey Stark, Israel Flores, Jeff Dym, Kitty Kelly, Philip Flickinger, Rafael Diaz, Sue Holl, Tracy Hamilton

Guests:

Academic Affairs: Provost Perez, AVP Wallace, Deans Newsome and German, and Interim Vice Provosts DeGraffenreid and Miller

College of Arts and Letters: Associate Dean Wilson Ramey

College of Continuing Education: Dean Murphy, Associate Dean Wimbush

College of Engineering and Computer Science: Associate Dean Shafizadeh

College of Health and Human Services: Senator Sheppard (RPTA)

College of Social Sciences and Interdisciplinary Studies: Associate Dean Endriga

Faculty Senate Parliamentarian: Professor Krabacher

President's Office: President Nelsen and Director Peigahi, Diana Vermeire

Student Affairs: VP Mills

Self-Support Programs Workgroup: T. Sharp, Chair

Executive Session: Personnel matter.

Open Forum:

It was reported that some faculty have expressed concerns about 1) compensation for faculty for workload issues in revising courses on-line, and 2) if campus is open in the Fall, faculty in a protected group may not yet be able to teach if there is no vaccine. It was requested that these concerns be considered in the planning process.

Faculty Feedback: The Provost was asked to seek feedback from faculty to ensure that their voices are heard at either a Town Hall Meeting or Committee of the Whole during a Senate meeting.

Credit/No-Credit Options: When will information be provided to students regarding credit / no-credit options? VP Mills reported that Student Affairs is finalizing the information.

Fall enrollments: Professor Hertzoff expressed concern that there will be a lot of students not returning in the fall if classes are on-line. He asked that the Administration consider when budgeting FTS and hold departments harmless. The Provost stated that the budget allocations are not determined by department or college FTS, so a decrease in the FTS offered by an academic unit won't impact the college allocation for on-going business operations.

Enrollment projections: VP Mills is projecting a drop in the continuing rate (those students progressing from Spring to Fall), a decrease in the out-of-area student, and a little increase in our local students.

On-Line Course Syllabus Information: It was requested that students be advised that an on-line version of a course is a little different than the original face-to-face course and perhaps students should be made aware of that prior to registration. Once in-person courses are offered, students will be notified so that they can take the original face-to-face version of a course.

CARES funding: VP Mills stated that undocumented students are not eligible for CARES money given to the campus by the Federal Govt. He is working on an institution process to assist supporting undocumented students.

Canvas: It was stated that faculty need to have the following level of minimum Canvas usage for all classes by Fall 2020: Create and your course shell; Include your contact information; Post your syllabus; Publish course shell. APC is looking into developing this into a policy.

Senate Meetings – Information Items: The Chair stated that a faculty member requested “From the Provost” be added to the Senate Agenda. The agenda format will be updated to reflect “From the Provost” for this semester.

Covid Archive: Public History is partnering with Special Collections to build a Covid Archive for Sac State. They are collecting stories, official correspondence, and other materials from across campus. Some divisions are already doing this for their own records. It is hoped that they will be able to get all the information moving in the same direction, and that people might consider donating some materials to the collection.

Agenda: The agenda was amended to add to the end of the agenda, a discussion of a Committee of the Whole or a Town Hall with the Administration. The agenda, as amended, was approved.

Minutes: EX 19/20-163: April 14 - Approved

From the Chair: No items.

From the Provost: The Provost is reviewing RTP files and shared that faculty should be proud of the work their colleagues are doing.

Self-Support Programs Workgroup Recommendations: The report will be placed on the September 30 Senate agenda as an Information Item. The Chair will disseminate the report to the stake holders listed in the report.

Syllabus Policy: APC Chair Gonzalez stated that the Academic Policies Committee will not complete their review of the Syllabus Policy this Spring. The Senate Chair asked Professor Gonzalez to send a memo to the Senate Office with an update on the Committee’s review.

Town Hall or Committee of the Whole: Exec discussed the need for opening the lines of communication between the faculty and the Administration, particularly in light of COVID-19. It was felt that a separate event from a Senate Meeting would be best. It was suggested that the Town Hall on April 24 or the week of April 27.

Adjourned: 4:45 p.m.