

**EXECUTIVE COMMITTEE**  
**Minutes: July 16, 2019**  
**3:45 pm, 275 Sacramento Hall**  
***Approved: August 27, 2019***

**Call to Order:**

Executive Session: 3:47 pm to 3:57 pm

Regular Meeting: 3:57 pm

**Roll Call:**

Adam Rechs, Amber Gonzalez (absent), Andrew Hertzoff, Anne Lindsay (absent), De-Laine Cyrenne (absent), Harvey Stark (absent), Jeff Dym, Kitty Kelly (absent), Philip Flickinger, Rafael Diaz (absent), Sue Holl, Tracy Hamilton

**Guests:**

Office of Academic Affairs: Provost Perez

**Agenda:** Approved.

**Minutes:** Approved

EX 19/20-05 June 10, 2019

EX 19/20-06 June 14, 2019

**From the Chair**

**Senator Information guide:** A document is being put together for Senators to help guide them through Senate meetings. Information that will be included: Why there's a Faculty Senate, roles and responsibilities of Senators, survival skills for new Senators, how things work, what to expect, how to make a motion, Senate acronyms, Senate committees, etc.

Additional items were suggested: examples of item types, i.e. amending an amendment, "How do I?", where to sit, name plates – Senator vs. alternate, roll call/arriving late notifying Senate Analyst, speakers list.

**Chief of Staff Search Committee – Faculty Representatives:** Due to the summer timeline for the search, the Executive Committee took action on behalf of the Faculty Senate. The President will be advised of the action. The item will be placed on the September 5 Senate agenda as Consent Information.

The Executive Committee, acting on behalf of the Faculty Senate, recommends appointment of the following faculty members to serve on the Chief of Staff Search Committee.

- Adam Rechs, Biological Sciences (NSM)
- Tom Krabacher, Geography (NSM)

**Executive Committee Planning Meeting:** The meeting will be held on August 20.

**Adjourned:** 4:30 pm