

Executive Committee Minutes

Tuesday, August 27, 2019
3:00 – 5:00 pm, 275 Sacramento Hall
Approved: September 3, 2019

Call to Order:

Executive Session: 3:00-3:30 pm
Regular Meeting: 3:30 pm

Roll Call:

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Harvey Stark, Israel Flores, Jeff Dym, Kitty Kelly, Philip Flickinger, Rafael Diaz, Sue Holl, Tracy Hamilton

Guests:

Academic Affairs: Provost (Interim) Perez, Deans Newsome and German, AVP Wallace,
Vice Provosts (Interim): DeGraffenreid and Miller

Colleges:

COE: Associate Dean O'Hara

ECS: Associate Dan Shafizadeh

HHS: Chair Mink, Public Health; Senator Sheppard, Recreation, Parks, and
Tourism Administration

NSM: Chair Krabacher, Geography

SSIS: Associate Dean Endriga

Office of the President: President Nelsen; Exec Director Dragna

Student Affairs: VP Mills

Agenda: The agenda was amended to add an Executive Session. The agenda as amended was approved.

Minutes: July 16, 2019 – Approved

Open Forum:

- **Active Shooter Drills:** The President reported that steps are being taken to address the threat of an active shooter on campus. In addition to hosting two campus training events, a landing page on the University website for the information on responding to such a threat.

From the Chair

- **Campus Bookstore:** The Bookstore has changed how textbooks are organized – now by author vs by course. Sabrina Pound, Bookstore Manager, will be invited to make a presentation at the September 19 Senate meeting regarding the change. Later in the semester/early spring, Exec will evaluate if a follow-up presentation will be needed.

From the Provost

- **Campus Closure Contiguity Plans:** In the event the campus needs to close again, the Provost would like feedback about assignments, class materials, etc. The item will be placed on the September 3 Executive Committee agenda to discuss further how faculty consultation will take place.

The President stated Risk Management is writing business contiguity plans and needs feedback from faculty. The Chair will follow-up with the President.

- **Structured Scheduling:** The Provost provided a brief update and stated that he would like feedback on a name for the enrollment process. Exec requested updates be provided. The item will be placed on the September 3 Executive Committee agenda for further discussion.

Program Reviews: The reviews for the Department of Environmental Studies (SSIS) and for the Department of Sociology (SSIS) will be placed on the September 5 Senate Agenda as Consent Action items. The Faculty Senate recommendation in each report will be used as the Senate action language.

EX 19/20-20 Department of Environmental Studies (SSIS)

EX 19/20-21 Department of Sociology (SSIS)

Program Proposals:

The following program proposals will be placed on the September 5 Senate Agenda as Consent Action items.

Amended Programs:

EX 19/20-08 BS in Career and Technical Studies (COE)

EX 19/20-09 MA in Educational Leadership & Policy Studies (TK – Twelve Education Leadership) (COE)

EX 19/20-11 BA in Social Science (SSIS)

New Programs:

EX 19/20-16 MA in School Psychology (COE)

EX 19/20-17 MA in Behavioral Sciences, Gender Equity Education (COE)

EX 19/20-18 MA in Language and Literacy (COE)

EX 19/20-19 Master of Public Health (HHS)

Discontinued Programs:

EX 19/20-12 BA in Interior Design (Interior Architecture) (A&L)

EX 19/20-13 BA in Photography (A&L)

EX 19/20-14 BS in Graphic Design (A&L)

The following program proposals will be rolled back to the Curriculum Subcommittee to address the following questions:

EX 19/20-10 Doctor of Physical Therapy (HHS): With the proposed decrease of a unit to PT 262, the Senate Executive Committee requests that the corresponding decrease in clinical hours be documented in the proposal.

EX 19/20-15 Master of Fine Arts in Studio Art (A&L): ART 207 and 208 are not currently listed in the catalog. Are these new courses that have been/will be approved? Is ART 208 a 6-unit course? If not, it should be noted that it must be taken X-number of times

for a total of 6 units. How are ART 207 and 208 being used as both core requirements and elective graduate studio courses? Are students really supposed to take 18 units of these two courses?

2019/20 Faculty Senate Parliamentarian: The nomination of Tom Krabacher to serve as the 2019/20 Faculty Senate Parliamentarian will be placed on the September 5 Senate agenda as a Consent Action item.

Undergraduate Advising Policy: Exec felt further discussion was need. The item will be placed on the September 3 agenda. The Chair will follow-up with VP Mills regarding the VP's concerns and suggestions.

Discussion:

- GSPC review to see how it relates to graduate programs and if graduate advising should be addressed within the policy. *A motion was made, seconded and was defeated.*
- Concern was expressed that the policy would be approved and would come back for additional revisions.
- The following suggestions/concerns were brought forward for consideration:
 - APC review again: Think about how advising is changing, incorporate as much general language as possible.
 - Taskforce Report recommendations: Incorporation of integrated advising approaches.
 - Edits: Language clean-up (e.g. he/she), Sacramento State
 - Definitions: Faculty Fellows, what an employee is.
 - Is there a need for a separate graduate advising policy or a there be a policy that addresses both undergraduate and graduate?
 - Should advising for how to get into graduate school be listed as one of an advisor's responsibilities?