

Executive Committee Minutes

*Tuesday, September 3, 2019
3:00 – 5:00 pm, 275 Sacramento Hall
Approved: September 10, 2019*

Call to Order: 3:00 pm

Roll Call:

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Harvey Stark, Israel Flores, Jeff Dym, Kitty Kelly, Philip Flickinger, Rafael Diaz, Sue Holl, Tracy Hamilton

Guests:

Academic Affairs: Provost (Interim) Perez, Deans Newsome and German, AVP Wallace,
Vice Provosts (Interim): DeGraffenreid and Miller

Colleges:

A&L: Dean Meyer, Associate Deans Wilson Ramey and Bellon

COE: Associate Dean O'Hara

ECS: Associate Dan Shafizadeh

HHS: Senator Sheppard, Recreation, Parks, and Tourism Administration

NSM: Chair Krabacher, Geography

SSIS: Associate Dean Mosupyoe

Office of the President: President Nelsen; Exec Director Dragna

Student Affairs: VP Mills

Open Forum:

Assembly Bill 1460 - California State University: Graduation Requirement: Ethic Studies: ASCSU will be working on legislation and will be consulting with the campus Senates.

Agenda: The agenda was amended to add an Executive Session at the end of the agenda with a time certain of 3:55 pm. The agenda, as amended, was approved.

Minutes: Approved – July 19, 2019 and August 27, 2019

From the Chair:

Structured Scheduling Implementation Team Membership: Two faculty representatives are currently serving on the committee, Adam Rechs (Biological Sciences) and David Zeigler (Mathematics & Statistics). The Implementation Team is winding down their work and so additional faculty representatives will not be added. Once the project moves into the next stage, additional faculty representatives will be considered.

Writing and Reading Subcommittee Membership: The Subcommittee has had difficulty in conducting business due to membership vacancies and not being able to have a quorum. One of the membership issues is the Coordinator of the Writing and Reading Across the Curriculum (WRAC) position as a voting member. The WRAC position, housed in the Department of English, is vacant and it is not anticipated that the position being filled in the near future.

The Executive Committee discussed making the Coordinator of the Graduation Writing Assessment Requirements (GWAR) position a voting position, currently it is a non-voting/ex-officio position, and changing the WRAC position from voting to a non-voting / ex-officio position. A motion was made and carried to amend the committee membership to have the GWAR position a voting position and the WRAC position as a non-voting/ex-officio position. The amended Standing Rules will be placed on the September 5 Senate agenda as a Consent Action item.

The Writing and Reading Subcommittee will be advised of the membership change and will also be asked to review the Subcommittee's membership, in particular the non-voting / ex-officio positions, and recommend amendments by mid-fall to their Standing Policy Committee – GE/GRPC and then to the Executive Committee.

Committee Appointment:

Executive Committee Representative to the Academic Information Technology

Committee: Jeff Dym, Faculty Senate Vice-Chair will serve as the Executive Committee representative on the Committee for the 2019/20 AY. The appointment will be placed on the September 5 Senate agenda as an item From the Chair.

Structured Scheduling

Executive Director Dragna presented an update on the project and timeline for implementation. Concern was expressed about the impact on smaller departments that students find their exploration. The Executive Committee took no action on this informational item.

Policy

Undergraduate Advising Policy: Additional review is needed to address structured scheduling and integrated advising. Advising undergraduates for the possibility for going into graduate education.

A Work Group was formed (Senate Chair, VP Student Affairs, APC and CPC Chairs, and the Undergraduate Dean). The Work Group will be asked to review and make additional amendments as needed to the policy and to complete their work by October 25. The item will return to the Executive Committee on October 29.

Senate Agenda – September 5:

The agenda will be updated to include the amended Standing Rules for the Writing and Reading Subcommittee, the appointment of Jeff Dym to the AITC Committee and the placeholder for the Undergraduate Advising Policy will be removed.

19/20 Executive Committee / Senate Workload.

The item was moved to the September 10 meeting.

Regular meeting adjournment: 3:55 pm

Executive Session: Convened at 4:45 pm. Adjourned at 5:10 pm.