

Executive Committee Minutes

*Tuesday, October 29, 2019
3:00 – 5:00 pm, 275 Sacramento Hall
Approved: November 5, 2019*

Call to Order:

Roll Call:

Adam Rechs, Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Harvey Stark, Israel Flores (absent), Jeff Dym, Kitty Kelly, Philip Flickinger, Rafael Diaz, Sue Holl (absent), Tracy Hamilton (absent)

Guests:

Academic Affairs: Provost Perez, AVP Wallace, Dean German, AVP Interim DeGraffenreid and Miller

Colleges:

A&L: Associate Deans Wilson Ramey

CCE: Associate Dean Winbush

NSM: Interim Dean Hammersley, Associate Dean Datwyler

President's Office: AVP Vermeire

Senate Parliamentarian: Tom Krabacher

Open Forum:

Grounds Maintenance: Concern was expressed about the loudness of leaf blowers outside classrooms in the morning. The noise is disruptive to classes. A request was made that the leaf blowers not be used in classroom areas during class.

Agenda: The agenda was amended to add item #11. Columbus Day / Indigenous People's Day Calendar Change. The agenda, as amended, was approved.

Minutes: Approved – October 22, 2019

From the Chair:

- **Mega Sections:** A request was received from a faculty member about a policy on Mega Sections. A general discussion took place. It was suggested that a survey be done asking colleges what kind of budgeting is used for mega sections. At what point do you get 6 units for a mega session? A referral to a Standing Policy Committee.

Dean Hammersley stated that there is guiding language that colleges use and will share that information with the Senate Chair. Exec will discuss this item further to determine next steps and if a referral is made what questions need to be addressed.

- **Exec/Senate Open Forum Items**
 - **2-step Duo deadline:** Per Mark Hendricks, Information Security Officer, faculty will not be locked out of their accounts. When the faculty member attempts to log-in they will be prompted to enroll at that time.

- **Degree Analytics Project:** The Chair is following up with Jim Dragan
- **Bookstore presentation:** Following up with the Bookstore manager.
- **Animal Care and Use Committee Policy:** ORIED is fine with the language. Specify the number of items.
- **Facilities Golf Carts used to save employee parking spaces.** Justin Reginato, AVP Facilities, responded that they were not aware of this. The number on the back of the cart is needed in order to address the specific issue.
- **Field Trip Policy:** To be added on the next agenda.

From the Provost:

Coalition of Urban and Metropolitan Universities Annual Meeting: Sac State is a founding member of the Organization, which is about community engagement and anchor universities. Conversations need to take place going forward about making sure faculty are asked to engage in community base learning / research and to capture that in RTP documents.

Duo: Suggestions of other ways for IRT to reach out, please share with the Provost.

Disaster Recovery Plans: The Provost is working with departments to develop disaster recovery plans.

Policy:

e-Learning Policy: CPC Chair Kelly reported the requested amendments were made. The policy will be placed on the November 7 Senate agenda as a First Reading item.

Committees

AVP for Enrollment and Student Services Representative Change: The Executive Committee, acting on behalf of the Faculty Senate, recommends approval of Adam Rechs replacing Tracy Hamilton as the second faculty representative on the Search Committee. Professor Hamilton is stepping down due to a scheduling conflict. The item will be placed on the Nov 7 Senate agenda on Consent Information.

e-WPAFS Advisory Committee: The following faculty names will be placed on Consent Action on the November 7 agenda.

- Megan Brunsvold Mercedes, Theatre and Dance – A&L
- Carly Scarton, Graduate and Professional Studies – COE
- Jingwei Yang, Computer Science – ECS
- Tanya Altman, Nursing – HHS
- Diana Dickman, Library
- Amelia Vankeuren, Geology – NSM
- Wayne Linklater, Environmental Studies – SSIS
- Seunghye Wie, Family and Consumer Sciences - SSIS

Program Proposals: All proposal will be placed on the November 7 Senate agenda on Consent Action on the November 7 Senate agenda.

Columbus Day / Indigenous People’s Day Calendar Change: Exec discussed a resolution of support. The Chair was asked to check with ASI to see if a resolution was passed. The item will be placed as an Information Item on the November 7, presented by the Senate Chair, to ask the Senate if they are in support of a resolution or if they want a policy change.

Adjourned: 3:44 pm