

## **Executive Committee Minutes**

*Tuesday, November 12, 2019  
3:00 – 5:00 pm, 275 Sacramento Hall  
Approved: November 19, 2019*

**Call to Order:** The meeting was called to order by the Vice Chair at 3:05 pm.

### **Roll Call:**

Adam Rechs, Amber Gonzalez, Andrew Hertzoff (absent), Anne Lindsay, De-Laine Cyrenne, Harvey Stark, Israel Flores, Jeff Dym, Kitty Kelly, Philip Flickinger, Rafael Diaz, Sue Holl (absent) Tracy Hamilton (absent)

### **Guests:**

Academic Affairs: AVP Wallace, Interim Vice Provost DeGraffenreid and Miller  
Colleges:  
    A&L: Associate Deans Wilson Ramey  
    ECS: Associate Dean Shafizadeh  
President's Office: Director Peigahi  
Senate Parliamentarian: Professor Krabacher

### **Open Forum:**

**Registrar's Office Staffing:** Concern was expressed about the lack of staff in the Registrar's Office available to evaluate transcripts and the impact on it is having on students with regard to class standing (for registration dates), students resending transcripts, students retaking courses they already should have been given credit for, and CMS records showing students not having prerequisites that they indeed have.

**Counseling Services:** If a student is walked in by a faculty member, how quickly will the student be able to see a counselor? The Chair will follow-up. It was suggested that Joy Steward-James, AVP for Student Health and Counseling Services, be invited to make a presentation.

**Standing Policy Committee Liaisons:** Questions were raised about liaisons serving on a Senate Committee as a voting member vs an ex-officio/non-voting member. Exec will continue the discussion at a future meeting.

**AITC, CODE and SRGS:** Questions were raised about the charge and purpose of three Senate committees that were created at a time when expertise was not available on campus. The work the committees were charged to do is mainly being handled now by Institutional Research, Effectiveness, and Planning, Student Success, the Division of Inclusive Excellence, and IRT. The workload of these committees has become minimal. It was noted that faculty need to be involved in the consultation process and some of the work may be handled by work groups. Exec will discuss whether or not there is still a need for these committees and their charge at a future meeting.

**RCA Awards:** Amber Gonzalez requested that Exec look into blind reviews for these awards.

**Field Trips:** Anne Lindsay provided an additional situation for the November 19 discussion. If driver authorization is needed for field trips when the students are driving to the downtown campus.

**Agenda:** The agenda was approved as published.

**Minutes:** Approved – November 5, 2019

**From the Chair:** No items.

**From the Provost:** No items

**Program Proposals:**

Master of Fine Arts in Studio Art (A&L): The item will be placed on the November 17 Senate agenda on consent action.

**UARTP Committee Membership:** The UARTP Committee has proposed changes to the Committee's membership to address how its composition is determined, nomination of candidates, and term of appointment. Per UARTP Policy, any change to the composition of the UARTP Committee is subject to recommendation by a vote of the entire faculty and approval of the President. The Committee has requested the Senate's approval to put the question of the revision of UARTP Policy Section 3.01 (A) to the faculty in the form of a referendum. The item will be placed on the November 21 Senate agenda at First Reading.

Adjourned: 4:30 pm