

## **Executive Committee Minutes**

*Tuesday, March 5, 2024, 3:00 pm*

*Approved: March 26, 2024*

**Executive Session:** 3:00 – 3:25 pm

**Regular Meeting Call to Order:** 3:25 pm

### **Roll Call:**

Adam Rechs, Aleta Baldwin, Amber Gonzalez, Andera Terry, Bertha Vegas Castellanos (absent), David Moore, Jeff Wilson, Matthew Krauel, Monicka Tutschka, Raul Tadle, Tracy Dawn Hamilton

### **Open Forum:**

**Policy on Zoom Instructors Turning on Student Cameras :** Do faculty have the authority to turn on all participants cameras without the student’s permission? The Chair will review the policy and follow-up with IRT regarding whether or not there is an option for zoom meetings for the meeting host (instructor) to turn on all cameras. If so, is there a global setting to disable that option for the host to turn on cameras of participants? The Chair will report back. The Provost was asked to remind faculty of the policy and the modality of meetings.

**Department Chairs Denying Assigned Time Requests:** Assigned time for research requires the faculty member to obtain approval from their department chair and dean. It was reported that some chairs are denying requests. It was requested that the Provost address this during a Department Chairs meeting.

**Approval of the Agenda:** The agenda was amended to add at the end of the agenda with a time certain of 4:45 pm, Research Enhanced Support Grants. The agenda as amended was approved.

**Approval of the Minutes – February 27, 2024:** Approved.

**From the Chair:** Update on Open Forum item from February 27, 2024 regarding Classrooms Reservations: Space management reported that empty classrooms that are “booked” are likely part of a hybrid section. Faculty are encouraged to work through their department staff person to request use of an empty classroom.

**From the Provost:** Update on enrollment and retention.

### **Faculty Representatives Nominations**

- **VP for University Advancement Search Committee:** The names of Danielle Slakoff and Gennifer Holt will be placed on the March 7 Senate agenda on Consent Action. Carried.
- **Title IX/DHR Assessment implementation Team:** The name of Rina Pella will be placed on the March 7 Senate agenda on Consent Action. Carried.

**Resolution In Support of Establishing a Partnership with the California Tribal College:** The resolution will be placed on the March 7 Senate agenda as the third item in the first group of First Reading items. A resolve clause for distribution will be added during Second Reading. It was shared that ASCSU resolution has a list of stakeholders. It was requested to be thoughtful of the distribution list and not slow down the process for distribution.

**Discussion of Research & Creative Activities Award Selection Process:** RCA Committee Chair Sadaf Ashtari explained the guidelines and current process for the awards.

Discussion

- Steps to address options if there was a wrong done to a faculty member.
- Establish an appeals process.
- Add a rebuttal option.
- Make the application process anonymous. This may not be possible; a short CV is required.
- Is there a way to voice concerns about the process? The Chair stated the RCA committee can hold a town hall to receive feedback.
- Compensation is not provided for reviewers. There is no enticement to serve as a reviewer. Should resources be provided for compensation?
- Better advertising to faculty.
- The Provost stated that there is a desire to combine the RCA awards and Research Enhanced Support Grants.
  
- **Motion:** Referral to FPC to review the policy and the review process procedures for the RCA Committee. *Carried.*
  
- **Motion:** The Provost, the RCA Chair, and the Senate Chair to meet to discuss what steps need to be taken to address the wrong doing to applicants who were negatively impacted by the process. *Carried.*
  - How would those faculty be identified? How many years back and a possible elimination of how far back?
  - To what extent are reviews confidential? Are they open for public request? It would be important for reviewers to know that.
  - Conversation of who can and cannot do that. The assumption is that it is anonymous.

**Research Enhanced Support Grant:** Demystifying the Tenure Process Group: Assigned time for research requires the faculty member to obtain approval from their department chair and dean. Some requests for approval are being denied.

Discussion:

- Its taking place at grant levels and dept chairs are saying they will not approve.
- Is there action to take?
- The Provost stated it was a system issue.
- Often it is an issue if the number of faculty wanting to be bought out is large as it can cause class staffing issues.
- A level of priority within departments – discuss possible process drop-out.
- Want to make sure favoritism is not part of why a faculty member denied. Chairs need to provide a reason as to why approval was denied.
- When assigned time decisions are made, chairs should provide the context, a rational, and transparency. It should not be the case that the same people in a department are told no.
- Create a transparent process and rational.

Adjourned: 5:04 pm.