

## **Executive Committee Minutes**

*Tuesday, September 5, 2023, 3:00 pm*

*Approved: September 12, 2023*

### **Call to Order:**

### **Roll Call:**

Adam Rechs, Aleta Baldwin, Amber Gonzalez, Andera Terry, Bertha Vegas Castellanos (absent), David Moore, Jeff Wilson, Matthew Krauel, Monicka Tutschka, Raul Tadle, Tracy Dawn Hamilton (absent)

**Welcome and Introductions:** The members, President, and Provost introduced themselves.

### **Open Forum:**

- **COVID requirements 23/24:** Will the campus be advised about COVID guidelines for this academic year? Interim VP of Student Affairs Mitchell will be sending out an announcement regarding 23/24 requirements.
- **Graduate Programs: Culminating Experience Supervision Policy:** It was asked if President Wood, given his commitment to providing one-million dollars in faculty research support, would be revisiting the newly-approved Culminating Experience Supervision Policy. President Wood responded that he supports and will uphold the decisions of President Nelsen in approving the policy. It was shared that any administrator, senator, standing policy committee chair, or anyone else in the campus community could suggest amended language to any policy if they felt that an amendment was warranted.
- **CFA Syllabus Statement:** It was shared that CFA has drafted syllabus language regarding possible disruptions to courses due to labor negotiations that is available for interested faculty to use.

**Approval of the Agenda:** A motion was made and carried to add before item 11 a discussion of the Senate by-laws to understand the role and responsibilities of the Executive Committee. The agenda, as amended, was approved.

### **From the Chair:**

**23/24 Senate Parliamentarian:** The Chair shared that the Senate Parliamentarian needs to be appointed for the 23/24 academic year. A request to have a call sent out to see if there is interest from faculty to serve. The Chair will send out a call and include a link to Robert Rules. Nominees will be invited to include a statement of interest and qualifications.

**Executive Committee representative – Academic Information Technology Committee:** Tracy Hamilton's name will be placed on Consent Action on the September 7 Senate Agenda.

**From the President:** The President spoke briefly about the following: the success of the Convocation for New Students; a worrisome financial audit of Capital Public Radio that has finding that cannot be shared at this time but will be shared with the Senate as soon as the President is able; a plan being developed to disburse the million dollars of support for faculty research (especially with students) that the President announced at the Fall Address; the structural split of Enrollment and Engagement from Student Affairs; and the expected reclassification of the campus as an R2 institution (emphasizing that this is not something that the campus requests, but rather it is a label automatically applied to all campuses that meet the criteria). The only reason that the campus was not automatically reclassified this review cycle was because the campus didn't report doctoral data. It was asked what would happen to the committee the Provost constituted to review the feasibility of the becoming an R2 institution. The Provost answered that the committee's charge will change to instead be an advisory group that helps to create a structure of support for faculty in research and scholarship.

**From the Provost:** The Provost praised the efforts of the campus in meeting our enrollment target. Academic Affairs worked collaboratively with deans, department chairs, and Student Affairs to proactively reach out to students who weren't yet registered for any courses, which helped with recruitment. He reiterated that one million dollars will be allocated to faculty scholarship, especially scholarship that involves students. A plan for distributing the support funds will be in place by spring.

**Program Proposals – New Program:**

- BS in Physics (Biophysics): The proposal will be rolled back to the Curriculum Subcommittee to address: 1) Needed documented consultation with the departments of Biological Sciences and Chemistry; 2) Being out of compliance with Executive Order 1071 (the shared core requirements of all Physics BS concentrations must make up at least 50% of each concentration's unit total); 3) That the learning outcomes of all Physics BS concentrations must be exactly the same; 4) That the attachments provided must apply to the degree level (i.e., the BS level instead of concentration level), and therefore must apply to all Physics BS concentrations.

**Search Committees – Faculty Representatives**

The following faculty names will be placed on Consent Action on the September 7 Senate Agenda.

- AVP for Research, Innovation and Economic Development (ORIED): Jeff Calton, Harvey Stark, and Gwenaelle Begue
- Executive Director for the Office of Water Programs (OWP): Tongren Zhu and Amir Motlagh. The Chair shared that he was going to ask the Senate if a senator wanted to volunteer.

**Statement on Shared Governance and Consultation:** The item will be placed at First Reading on the September 7 Senate agenda.

**Discussion: Senate Standing Rules to understand the roles and responsibilities of the Executive Committee:** Amber pointed out that in the Senate by-laws it says that the Executive Committee shall meet prior to the beginning of each academic year to: review actions taken in the previous year and identifying items carried over from it that require discussion and action in the coming year; identify the critical issues to be discussed and acted on by both the Faculty Senate and its standing Policy Committees in the coming year; set tentative agendas for the Faculty Senate and its standing Policy Committees; plan the program for the annual Faculty Senate Retreat, and plan and implement an orientation program for new members of the Faculty Senate. The Executive Committee did not meet over the summer for these planning items.

A motion was made to take up these planning items, spreading them over the next two Executive meetings, with the Senate orientation and Senate retreat being discussed at the next meeting and Senate carry-over actions, setting tentative agendas for the Faculty Senate and Standing

Committees, and identifying critical issues for the Senate and its committees to take up being discussed at the at the Executive meeting following that. The motion was approved.

### **Senate Agenda – September 7**

#### **UARTP Policy Amendment – 5.05 Criteria for Retention, Tenure, and Promotion**

Professor Escobar, UARTP Committee Chair, presented the proposed amended language. The item will be place on the September 21 Senate agenda as a First Reading item.

Adjourned: 4:55 p.m.