

Executive Committee Minutes

Tuesday, September 12, 2023, 3:00 pm

Approved: September 19, 2023

Call to Order: 3:04 pm

Roll Call:

Adam Rechs, Aleta Baldwin, Amber Gonzalez, Andera Terry, Bertha Vegas Castellanos (absent), David Moore, Jeff Wilson (absent), Matthew Krauel, Monicka Tutschka, Raul Tadle, Tracy Dawn Hamilton

Open Forum:

Classroom ventilation and restrooms: It was shared that ventilation in some classrooms is not sufficient (are stifling hot and have no air movement), which is of particular concern since COVID is on the rise. Brighten Hall and Mendocino Hall 2023 were mentioned as having air issues. A presentation was requested to address the issues. It was also mentioned that the restrooms in Eureka Hall are still not working.

R3 to R2 classification: Questions were raised about the status of the R2 fact-finding committee convened last year. The discussion was robust so the topic was added to the agenda. Discussion points are included there.

Syllabus Policy: It was asked how can editorial changes be made to the Syllabus Policy regarding suggested language. This item was added to the agenda. Discussion points are included there.

International Programs and Global Engagement (IPGE) Audit: What is the status of the IPGE Audit? The Provost will present the audit at the next Senate meeting.

Approval of the Agenda: The agenda was amended to:

Place after "From the Provost":

- Discussion of the CSUSD Tenure Track Hiring Building on Inclusive Excellence Criteria.
- R2 Classification – Senate Committee of the Whole discussion.

Place at the end of the agenda:

- Syllabus policy discussion.
- Senate Standing Rules – adding a formal information discussion process

The agenda as amended was approved.

Approval of the Minutes: The minutes of September 5, 2023 were approved.

From the Chair: The co-chairs of the Committee for the Carnegie Re-Classification For Community Engagement will present at the next Senate meeting, Sept. 21.

From the Provost: The Provost highlighted the importance of the Carnegie Re-Classification For Community Engagement.

Tenure Track Hiring Building on Inclusive Excellence Criteria CSUSD: Amber shared the Tenure Track Hiring Building on Inclusive Excellence Criteria document that is being used at CSU San Diego. Candidates for all new faculty hires must meet at least two of the eleven criteria. The item was referred to FPC with a report back in November to the Senate Executive Committee. Consultation will include VP of the Division of Inclusive Excellence, Provost Nevarez, Interim Chief of Staff Wheeler, and Department Chairs and Deans.

R2 Classification:

Questions:

- Is the campus required to annually submit materials on which the Carnegie Foundation makes classifications? *The Provost stated that as a university we are required to turn in the information.*
- Why did the campus not submit the data last year? *The Provost stated that the information was submitted, but because it was submitted late, the campus wasn't reclassified.*
- Why not stop reporting to allow time for consultation? *The Provost stated that the university is required to submit the information.*
- If the data had been submitted on time the campus would have automatically been reclassified? *The Provost stated that the campus would have.*
- To whom was the data submitted? *Dave Zeigler stated that the data is submitted to the NSF Survey of R&D. The formula for R2 classification is only known to the Carnegie Foundation.*

The Provost shared that when the R2 Feasibility Workgroup was created, it was his assumption that campus had to apply for an R2 classification, and he was unaware that the reclassification is something that automatically happens when the criteria are met. Consequently, the name and charge of the workgroup will be changed such that it is a recommending body that assists Academic Affairs in supporting faculty in research and scholarly activity endeavors. Matt stated that, given the change in charge, the Provost might reconsider the membership to allow faculty who didn't volunteer an opportunity because they thought the committee was just for feasibility.

It was stated that an effort needs to be made to allay faculty fears about potentially being reclassified as an R2 institution and what that means in terms of our campus identity, research expectation, allocation of funds, etc. It was asked if the million dollars of research awards the President announced had to come from other projects and programs? Can we have an accounting of where that million dollars came from? The Provost stated that VP Bowman was responsible for finding the funds and Academic Affairs is responsible for allocating it. The Chair shared that he will reach out to VP Bowman and invite him to present to the Senate.

Senate Agenda – September 21: Agenda items: Carnegie presentation, items from the last Senate meeting will roll over, Committee of the Whole discussions: Faculty Hiring and Diversity Practices, Budget, and Student teaching questionnaire discussion with an anti-racism lens.

Standing Policies Committee workload: The Standing Committee Chairs will be asked to briefly provide a status report on the items before their committee and also the timeline for completing the work.

New Senate Orientation: The Chair shared that the orientation happens every year at the beginning of Fall semester (2nd Thursday). The information shared includes the structure of the senate, the structure of Senate meetings, making a motion, etc. No action was taken.

Senate Retreat:

The by-laws of the Senate state that the Executive Committee shall meet before the start of the academic year to plan the program for the annual Faculty Senate Retreat. Not having done that, the Executive Committee is taking up the item of a Senate Retreat at this meeting.

It was stated that the Senate has not had a retreat in many years. Interest was expressed in having a Senate retreat in order to help develop a sense of community, especially given that Senate meetings naturally have a degree of disagreement.

Given that the by-laws state that a Senate Retreat shall be planned, the Senate should either decide that it wants to have a retreat or it should change the by-laws. It was mentioned that an in-person retreat runs counter to the preference expressed by the Senate to have hybrid meetings. It was decided that a discussion of a Senate retreat will be placed as an agenda item on an upcoming Senate agenda.

Syllabus Policy: It was pointed out that the Syllabus Policy has language that is not up-to-date. For instance, the title of the Office of Services to Students with Disabilities has changed as well as the suggested syllabus language. There was a motion to have APC review and update language with a report to Exec in early November. Carried.

Formal information item added to Senate Standing Rules: Andrea requested for the next meeting agenda an update on requests for information made at Senate Meetings and amended the Senate Standing Rules to reflect this. Will be added to the agenda of the next meeting.

Adjourned: 4:28 p.m.