

Executive Committee Minutes*Tuesday, October 28, 2025, 3:00 pm**Approved: November 4, 2025***Call to Order: 3:00 pm**

Roll Call: Mary Breunig, Mae Chaplin, Angela Clark-Oates, Sharon Furtak, Amber Gonzalez, Hogan Hayes, Carolyn Gibbs, Sheree Meyer, Antonia Peigahi, Lina Rincon, Andrea Terry

Open Forum

- **Sabbatical Leave Committee's charge:** The FPC Chair shared that she received a response to the letter sent to the Provost regarding a change in the Sabbatical Leave Committee's charge. The Provost suggested a small change to FPC's recommendation to include collaborating with the Office of Faculty Success to prepare and submit an annual report to the Faculty Senate.
- **Questions from Student Academic Senate:** ASI representative shared 1) students have inquired about recommendations from the Provost's forum with international faculty, 2) ASI has a resolution in support of international students, and 3) ASI master's and undergraduate students have inquired about the PhD in Public History. Professor Michael Vann will share information with ASI representative, Jenn Galinato.
- **Questions regarding Summer Session:** Question: Are summer session classes being moved out of CCE? What would that mean, structure-wise? The Provost shared that the CSU has a policy of 51% of CCE classes be stateside offerings. The campus is at about 7%.
- **Election boxes:** Will there be a drop box on campus for the special election? The Provost shared that because of some confusion, the deadlines for requesting the ballot box were missed, so no box will be available for this election. In future elections, a Dropbox will be located at the Welcome Center.
- **Classroom Concerns:** It was reported that some faculty members have encountered students experiencing hateful non-verbal symbols in the classroom, negatively impacting the learning experience. Faculty are seeking guidance on how to address these situations.

Approval of the Agenda: The agenda was amended to add as the last item: Summer course stateside support offerings discussion. The agenda as amended was approved. *Carried.*

Minutes: October 21, 2025: The minutes were approved as published. *Carried.*

From the Chair

- Student voices may be speaking at the November 6 Senate meeting regarding the UARTP item regarding Student Evaluation of Teaching (SETs).
- AI Taskforce: The Senate Chair met with the Provost and Dean Coget regarding the AI Taskforce. Dean Coget will present at an upcoming Executive Committee and Senate meeting.
- The request to place the amendments of the Bylaws and Standing Rules will be coming forward after the Constitution amendments are disposed of by the Senate.
- The new shared governance doc is on track to be presented to the faculty at the end of the semester.

From the Provost:

- International Faculty Forum: Some of the information shared by faculty pertained to communication—particularly regarding how grant-related payments are handled. Questions were raised about various situations, especially concerning international faculty who engage in grant work. In these cases, payment is processed through UEI, which follows a different procedure than the standard university process.
- Reminder Budget Townhall, Wed, October 29, from 10 am – 11:30, via Zoom.
- Procure-To-Pay (P2P) training: Deans/associate deans and chairs were advised of the mandatory training for those who are procurement approvers

Draft Senate Agenda – November 6: The draft agenda was approved. A question was raised regarding the vacant Parliamentarian position on the agenda and next steps to obtain nominations. A call will go out to the deans and chairs for nominations.

Program Proposals

The following proposal will be placed on the October 30 Senate agenda on Consent Action *Carried*.

- Minor in AI Management

All four BA in Communication Studies concentration program proposals (Culture and Advocacy; Identity, Health, and Personal Relationships; Media and Mediated Communication; and Work/Life and Organizational Communication) will be rolled back to the Curriculum Subcommittee in order to evaluate compliance with EO 1071.

This EO states that at least 51% of the core curriculum must be shared. Within these four concentrations there is 51% shared curriculum; however, there are two other programs under a BA in Communication Studies and the BA in Communication Studies (General Communication, The Opportunity Program Sacramento State [TOPSS]) that do not align with the EO.

- BA in Communication Studies (Identity, Health, and Personal Relationships)
- BA in Communication Studies (Work/Life and Organizational Communication)
- BA in Communication Studies (Media and Mediated Communication)
- BA in Communication Studies (Cultural and Advocacy)

Faculty Responsibility and Professional Ethics Faculty Policy. The FPC Committee, in their deliberations consulted with the CFA. Any amendments to the policy would involve Unit 3 working conditions, which are matters exclusively subject to collective bargaining by the CFA. The policy currently duplicates workload provisions from CBA Article 20 and disciplinary procedure information from Article 19.

- Deans and department chairs often refer to this policy. It was recommended that there be communication with deans and chairs to inform them of the recommendation.

The discussion will continue at the next meeting to allow the FPC chair to provide a side-by-side of the policy and the AAUP/CFA.

Discussion: Quick Turnaround Requests on Resolutions: The Chair asked whether the Faculty Senate should establish a process for handling resolutions that require a quick turnaround.

- The Chair suggested several options that are currently in use by other CSU Senates. They include:
 - CSU Fullerton's process allows such resolutions to receive only a Second Reading, with an opportunity for questions but no First Reading.
 - An email notification would be sent to Senators informing them of the resolution and the proposed plan for action, with the Executive Committee voting on behalf of the Faculty Senate.
 - Using the option "Sense of the Senate" as another option. Some resolutions don't necessarily need to be a resolution and instead could just be a "Sense of the Senate."

Main Points of the Discussion:

- Concern was expressed about resolutions being acted on behalf of the Senate.
- It was discussed whether an amendment to the Bylaws would be required before proceeding.
- Suggestion of conducting a trial period before incorporating the change into policy.
- It was noted that having an actionable item carries more weight than a non-actionable discussion (resolutions vs. sense of the senate.)
- Questions were raised about how the proposal would be piloted and whether it would require prior discussion before the full body.
- The plan is to pilot a few resolutions during upcoming meetings and then share the outcomes with the Senate, with final recommendations anticipated by mid-spring semester.

Resolution Urging Continued Support and Funding for Minority Serving Institutions

- The ASI representative requested that ASI be added to the distribution list.
- The ASCSU has also approved a resolution on this earlier in the fall. Add as a supporting document?
- Minor amendments were suggested and will be made by Amber Gonzalez.

Motion: The item will be placed as a Second Reading item on the November 6 agenda and will be the first resolution we pilot using the "straight to second reading approach." *Carried.*

Discussion: Revising Membership, Charge, and Deliverables for Exec Workgroups: Policy Writing, WASC, Improvements in Shared Governance, Academic Unit Reorg Guidelines, Accountability in Dialogue, Campus Faculty Legislative Liaison

The Chair reviewed each group's membership, offered guidance on refining their charge, and requested final deliverables by the middle of the spring semester, with an update at the end of this semester.

Adjourned: 5:01 pm