

## ACADEMIC INFORMATION TECHNOLOGY COMMITTEE

March 27, 2020 12noon – 1:30pm, on [Zoom](#) ID 640 002 101

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### MEMBERS

#### NON-VOTING/EX-OFFICIO MEMBERS

Coleman, Ron,	Biological Sciences	NSM
Clarke, Rachel,	Art	A&L [Vice Chair]
Dahlquist, Dennis	Elec & Elec Engineer	ECS [Chair]
Kaplan, Jonathan	Economics	SSIS
Fields, Bronwyn	Nursing	HSS
Markovic, Milica	CTL	CTL
(Vacant )		CBA
Rodriguez, Mark	Graduate and Professional Studies in Education	COE
Zhang, Bin	Library	LIB
Dym, Jeff	Executive Committee Liaison	
Rechs, Adam	Faculty Senate	
Hendricks, Mark	IRT	
Comins, Dan	ATC	
Koropp, Lynne	ECS Director	
Pham, Tranh	ASI student representative	
Vance, Mary Lee	SSWD	
Ellison, Rahsaan A	SSWD	
Pokhrel, Binod	College ITC [EDU]	
Bellon, Christina	Associate Dean CA&L	

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## MINUTES

### 1. Call to Order 12:05 pm

**Members Present:** Ron Coleman, Rachel Clarke, Dennis Dahlquist, Jonathan Kaplan, Bin Zhang, Bronwyn Fields, Bin Zhang, Mark Hendricks, Dan Comins, Lynne Koropp, Tranh Pham, Mary Lee Vance, Binod Pokhrel

**Guests:** Peggy Kay (IRT), Nick Butler (SSWD)

### 2. Open Forum: MediaSite and Canvas video uploads, WiFi P5 access; address in Agenda

### 3. Approval of the Agenda - approved

### 4. Approval of Minutes from March 20, 2020 - approved

### 5. Response to Virus, Status

#### a. Campus going to Online Instruction - Updates [Academic Continuity Resources](#).

i. Recommend use of MediaSite or YouTube to upload class lectures.

ii. Course total storage limits: Submission upload – student upload does not count against the storage.



# SACRAMENTO STATE

Faculty Senate

## iii. Virus Status

1. Numbers come down this week
2. Academic Affairs continuity page, ATC staff working hard to help Faculty prep for online instruction, CTL mentors also helping faculty.
3. CTL and IRT ATC webinars, working on joint Q&A sessions

## iv. Zoom Status

1. Screen sharing – increased to 3K-4K, during first week of distance learning
2. Total Zoom trainings completed – 1,867 (Basics/1362 +Advanced/505)
3. Zoom Security: “Zoom Bombing” Attacks Disrupts Class; Bad actors joins Zoom meeting and hijack meeting using graphic imagery and audio,  
ref: <https://www.insidehighered.com/news/2020/03/26/zoombombers-disrupt-online-classes-racist-pornographic-content>

## b. Online Assessments (exams): privacy issues, availability of proctoring services

- i. VPN Global Protect Connection: may need revising of instructions on how to install it.
- ii. Exams: Security Privacy/Proctoring, recommend use of Pedagogical Strategies (e.g. Hornet Honor Code), Technology available Respondus Monitor

## c. MS Teams demo – LinkedIn Learn, [Microsoft Teams for Education](#)

- i. No account required to access LinkedIn Learning free service is available for now.
- ii. ATIC MS Teams setup by Lynne Koropp
- iii. MS Teams – how might be used on campus
  1. Teams planner (app)
  2. Teams chat/video feature
  3. Teams group/share/folder

## d. IRT, equipment checkout, software and hardware support, Acrobat limit – Update

- i. Equipment checked out;  
Laptops: ~500, Webcams ~200, Headsets: ~100, Wifi Hotspots: ~100
- ii. Equipment expected to return: Mid-May
- iii. Wifi Hotspot at Parking Structure 5;  
Free drive-in, Guest Access to serve community

## 6. Student Response system no update

## 7. Mark Rodriguez, update on the Review of AITC purpose and goals. Update – Next Meeting

## 8. No meeting April 3 – Spring Recess, Next meeting is April 17, 2020, [Zoom](#) Adjournment 1:21 pm