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4 **University Appointment, Retention, Tenure and Promotion Committee**

5
6 **Monday, February 20, 2023**
7 **3:00 – 5:00 pm**

8 **Zoom Meeting ID: <https://csus.zoom.us/j/88442208379>**

9 **Agenda**

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11 1. **Call to Order**
- 12
13 2. **Approval of the Agenda**
- 14 3. **Approval of the Minutes:**
- 15 ▪ [December 5, 2022](#)
- 16
- 17 4. **Subcommittee Timeline for Policy Review**
- 18 ▪ **Policies will be placed in the committee’s Team folder for all members to review and**
- 19 **provide feedback.**
- 20 ○ **Policy review period: 2 weeks for each policy, or sooner if possible.**
- 21 ▪ If a member has no feedback they will enter a comment at the top of the
- 22 policy indicating they have no feedback. *Note: A member whose department*
- 23 *policy is under review will not participate in the review of that document.*
- 24 ▪ At the end of the initial review period the subcommittee will discuss the
- 25 review comments and determine next steps (e.g., Chair preparing
- 26 committee’s response to the unit, adding the policy to a formal agenda for a
- 27 vote, etc.).
- 28 ▪ **Compliance Review of department’s response to UARTP Committee’s memo:1 week**
- 29 ○ The Chair will review the unit’s response and place the revised document in Teams for
- 30 the subcommittee’s review.
- 31 ○ The subcommittee will have one week to review and comment. A meeting of the
- 32 subcommittee will be convened the following week to go over the changes, if needed.
- 33 ○ If no further subcommittee review is needed, then the Chair will place the unit’s
- 34 amended policy on an agenda for the formal committee meeting, at which time the
- 35 committee will consider a motion to move the policy forward to the Provost for his
- 36 review and action.
- 37
- 38 5. **Committee/Subcommittee Attendance and Participation**
- 39
- 40 6. **Antiracism/Anchor Initiative language in the UARTP policy.**
- 41
- 42 7. **Adjourn**