

**GRADUATE STUDIES POLICY COMMITTEE
MINUTES OF THE MEETING OF MARCH 3, 2020**

Approved:

CALL TO ORDER:

The Chair called the meeting to order at 9:04 am.

ROLL CALL:

Roll was taken.

Voting Members: Anne Bradley (Library), Jai Joon Lee (Strategy & Entrepreneurship, CBA), Albert Lozano (Graduate & Professional Studies in Education, COE), Jean Gonsier-Gerdin (Teaching Credentials, COE), Julian Heather (English, A&L), Kitty Kelly (Nursing, HHS), Anne Lindsay (History, A&L), Bryan Coleman-Salgado (Physical Therapy, HHS), Daniel Burghart (Economics, SSIS), Haiquan Chen (Computer Science, ECS)

Non-Voting/Ex-Officio Members: Alessandra McMorris (CCE), Chevelle Newsome, Adam Rechs (absent)

APPROVAL OF THE AGENDA: Approved

APPROVAL OF THE MINUTES OF FEBRUARY 18, 2020: Approved

COMMITTEE BUSINESS:

Open Forum:

Kelly raised the issue of the recent change in APA from the 6th to the 7th edition and asked members how they were dealing with this change for spring comps. Lozano and Coleman-Salgado discussed how they were meeting the issue in their programs. Bradley provided a library perspective on the issue.

Reports:

1. From the Chair:
 - a. Discussion of the use of GRE in graduate admissions. Members expressed concern about any policy that sought to restrict the GRE on campus and encouraged extensive consultation with graduate coordinators and the graduate dean before any suggestion of a policy came forward.
 - b. Thesis reader policy referral will be coming this semester. Kelly pointed out that work was completed in support of this policy in a workgroup developed in Spring 19. Surveys were completed by graduate coordinators. Kelly expressed a desire that the voice of the grad coordinators be heard in the matter. Members asked that the chair request further information from senate chair and senate analyst about the policy referral.
 - c. Contingent Faculty Task Force was introduced to the committee. Coleman-Salgado asked what percentage of graduate instruction was conducted by contingent faculty. Newsome explained the role and valuable expertise of contingent faculty in graduate programs across the campus.



SACRAMENTO STATE

Faculty Senate

2. From the Graduate Dean:
 - a. The MacNair scholars program is currently seeking applications.
 - b. Graduate Preparatory Academy will meet again on 3/19 with a program covering study skills for opportunities in graduate education.
 - c. The Office of Graduate Studies is preparing the program for graduate and professional student appreciation week April 6 – 10. Members were requested to forward any relevant events to OGS to be added to the calendar.
 - d. The Office of Graduate Studies is in the process of rolling out quadrant 4 for graduate applications. Graduate coordinators have been requested to set up an appointment with Stephanie Biagetti to discuss their quadrant 4 needs.

Discussion Items:

1. Posthumous Degree Presidential Guidelines: GSPC reviewed a draft from APC of the Posthumous Degree Presidential Guidelines.
 - a. Members recommended that the graduate requirement for completion of “3/4 of degree program” be changed to “75% of units of degree program” for consistency and clarity of the policy.
 - b. Newsome pointed out that unlike the undergraduate portion of the policy, a residency requirement was not part of the graduate policy. Members discussed the implications of this requirement and decided that given the other requirements, a residency requirement was not necessary.

ADJOURNMENT: The meeting was adjourned at: 9:36 am.