



**Executive Committee Minutes**

*Tuesday, January 26, 2021*

*3-5 pm, Zoom*

*Approved: February 2, 2021*

**Call to Order:** 3:02 pm

**Roll Call:**

Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Harry Theodorides, Harvey Stark, Jay Lee, Jeff Dym, Philip Flickinger, Susan Perez, Tracy Hamilton

**Open Forum:**

- **Course Schedule:** In the online course schedule, there is an issue with names that include a tilde n (enya). The symbol shows up as a question mark and line break. This issue has been addressed on most of the campus websites, but not in the schedule of classes page.
- **Commencement 2021:** A update was requested. The Chair will follow-up.
- **CFA:** A update was provided by Margarita Berta-Avilla, CFA Chapter President
- **Declaration/Change of Major or Minor New e-form:** A faculty member spoke about the differences between the written and on-line form. Mark Hendricks, IRT, will share the feedback to his group.

**Agenda:** The agenda was approved as published.

**Minutes:** December 8, 2020 – Approved as published.

**From the Chair:**

**Credit Definition Policy:** The Chair referred to a memo regarding an update to the Federal Definition of the Student Credit Hour Policy from EVC Blanchard and AVC Wrynn, December 21, 2020. The information will be shared with the Curriculum Policies Committee to consider and integrate into their review of the Credit Hour Policy. The referral will be updated and forwarded to the Committee.

**ABC/NC Option:** The Chair stated that the the Provost will speak about this item at the next meeting.

**Program Proposals:** The three Program Proposals will be placed on the February 4 Senate Agenda on Consent Action.

**Academic Program Review Oversight Committee Standing Rules:** The item will be placed on the February 4 Senate Agenda on Consent Action.

**Policies:** The following policies will be placed on the February 4 Senate Agenda at First Reading.

- Emeritus Status Policy (Interim)
- Role and Responsibility of the Department/Division Chair Policy (Interim)
- Export Controls Policy
- Graduate Programs Co-Authorship of Thesis and Projects Policy

Adjourned: 3:41 pm