



Executive Committee Minutes

Tuesday, March 2, 2021

3-5 pm, Zoom

Approved: March 9, 2021

Call to Order:

Executive Session: Convened: 3:01 pm, Adjourned: 3:07 pm

Regular Meeting: Convened: 3:10 pm

Roll Call:

Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Harry Theodorides, Harvey Stark, Jay Lee, Jeff Dym, Philip Flickinger, Susan Perez, Tracy Hamilton, ASI Representative (vacant)

Guests:

Academic Affairs: Provost Perez

President Nelsen

Open Forum:

- **The Well Vision Center Closing** (*from Feb 23 meeting*): VP Mills stated it is an employee matter. There is no other information to provide at this time.
- **Fall 2021 Planning**: This item was added to the agenda as #11.
- **Department Name Change in Course Catalog**: Concern was expressed about the length of time for department name changes to be reflected in the course catalogue. The Department of Public Health submitted a name change for the course catalogue from Health Science to Public Health. The change has not occurred yet. It is especially problematic for their courses that have a prerequisite of majors only. Currently the catalog reads for Health Science Majors and it should be for Public Health Majors.
- **HR - Form 700 Emails**: A guest stated that sequencing of emails regarding completing the form caused confusion. Interim Vice Provost DeGraffenreid stated that HR was informed and an email explaining the new process was sent out.

Agenda: The agenda was amended to add a #11 Fall 2021 Planning. The agenda as amended was approved.

Minutes: February 23, 2021 – Approved as published.

From the Chair:

- **College of Business Administration Name Change:** The item will be placed on the March 4 Senate agenda as an Information Item.
- **Draft Committee Recommendations Guidelines:** Guidelines were developed to be used to guide COCO and Exec when reviewing the Preference Poll results for filling committee vacancies and other University committee vacancies. The Workgroup will review the draft later in the Spring to determine if edits are needed.
- **March 9 Exec Meeting:** The Chair advised Exec that the Provost has requested time on the March 9 agenda for a discussion on “Modes of Instruction”. Exec was asked to review the full document prior to the meeting.

From the Provost: No updates.

Program Proposals:

- **MS in Finance (CBA):** The item will be placed on Consent Action on the March 18 Senate Agenda.
- **Certificate in Subject Matter for Elementary Teachers (COE):** The item will be placed on the March 18 Senate Agenda as a First Reading item.

Questions and concerns were raised. The proposal was referred to the GE/GRPC Committee by the Senate at the May 7, 2020 meeting.

- Issues from last spring are still reflected in the certificate.
- This is substantially the Liberal Studies major.
- Consultation: How are relevant programs determined? Was Anthropology, Women’s Studies, Humanities consulted? Ethnic Studies was mentioned but not listed. The Liberal Studies Director, Kristin Van Gaasbeck stated that Liberal Studies provided feedback on the original proposal but no vote was taken. Concerns raised from Liberal Studies are still not addressed in the proposal.
- Size of the Certificate/GE requirements: Size of the certificates are usually not this large, should it be a portion of a major or a program? AVP Wallace stated that it is a subject matter certification and is consistent with others. GE requirements cannot be met in a certificate only a program. Chair Hembree stated that all reference to GE has been removed.

Peer to Peer Learning Policy: The item will be placed on the March 18 Senate agenda at First Reading.

Fall 2021 Planning: Concerns regarding Fall 2021 teaching were expressed.

- If a course is taught hyflex, it was thought that as the semester progresses the number of students attending face-to-face may decrease. In that case, the faculty member may wish that they had simply taught the class virtually. For this reason, some faculty members are choosing to stick with virtual instruction for the Fall.
- For a face-to-face class, faculty feel that they would have to make arrangements for a student who decides that they are uncomfortable being in the classroom. This is the sort of thing that faculty do on a regular basis for students. However, under these circumstances, once one student makes this decision and asks for an alternative, many more students may

ask for the same option. In this case, the faculty is now teaching a flex-style course which extremely increases their workload.

- A statement was made that students are being provided with choices in modality, but that choice is made at the time of registration.
- Provost Perez and members of the Executive Committee mentioned that it would be good to get more faculty perspectives on this by bringing this discussion to the Faculty Senate.

Adjourned: 4:45 pm