

Executive Committee Minutes

Tuesday, April 20, 2021

3-5 pm, Zoom

Approved: April 27, 2021

Call to Order: 3:01 pm

Roll Call:

Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Francisco De La Torre III (absent), Harry Theodorides, Harvey Stark, Jay Lee, Jeff Dym, Philip Flickinger (absent), Susan Perez, Tracy Hamilton

Guests:

Academic Affairs: Provost Perez
President Nelsen

Open Forum:

- **Graduating Senior Registration Status:** A question was raised regarding graduating senior priority registration. Two semesters of graduating seniors are being given the same priority registration date, which could make it difficult for departments to assess the true need for course sections. Could the Fall 2021 graduating seniors be pushed to the first day of registration? The Chair will follow-up with VP Mills.

Agenda: The agenda was amended to move the Wait List question to future meeting of the Executive Committee. The Student's Teaching Evaluation question was added to the agenda. The agenda was approved as amended.

Minutes: April 13, 2021 – Approved as published.

From the Chair: Orientation follow-up. Details are still being worked on, but there are plans for an introduction to the campus for students will be starting their second year at Sacramento State in the Fall.

From the Provost: No update

Student Teaching Evaluations:

The Chair of the UARTP Committee, Adam Rechs, stated that the UARTP Committee has been reviewing policies from units. Occasionally a unit includes the evaluation questions. Although the committee does not review the evaluation, the committee has noted that some evaluation questions seem better than others. Some of the evaluation questions seemed to be about the individual instructor's personality.

Concern was expressed that there is not any oversight to ensure that the evaluations address the instructor's effectiveness. Should a policy be developed and who would develop that policy?

Is a policy or a better system needed? Move to a structure where a set of 20 to 30 approved questions and categories to choose from. Departments could choose from those for their evaluations. This would be one way to get rid of questions that should not be asked.

Oversight where an office or committee could oversee the questions and that they are not biased or penalizing the faculty for factors beyond their control. A review instead of a standard across campus.

Does the numbering system make any sense? Quantitative vs qualitative analysis.

At some point the units need to be trusted that they create their own.

A motion was made and approved to establish a Work Group to evaluate the process and policies of student evaluations to establish consistency across units and to ensure they are in line with our values of antiracism and equity and inclusion.

Work Group members: One rep from each college, one rep from the UARTP Committee, one ASI representative, a representative from Inclusive Excellence, and a member of FPC

Timeline: Completed by mid-March 2022

Has this been discussed at the ASCSU or CO that could inform this discussion?

Encouraged to move slowly on this as any change affects faculty currently in the RTP process and they may need time to adjust to any changes.

Would be good for the workgroup to gather and compare evaluation questions from all units. Mark Hendriks, IRT, will look into whether or not IRT can provide copies of all evaluations.

Adjourned: 3:51 pm