



Executive Committee Minutes

Tuesday, May 4, 2021

3-5 pm, Zoom

Approved: May 11, 2021

Call to Order:

Regular Meeting: 3:01 pm

Roll Call:

Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Francisco De La Torre III, Harry Theodorides, Harvey Stark, Jay Lee (absent), Jeff Dym, Philip Flickinger, Susan Perez, Tracy Hamilton

Guests:

Academic Affairs: Provost Perez

President's Office: President Nelsen

Student Affairs: VP Mills

Open Forum:

COVID emergency operations status: Will the campus still be in emergency operations status in regards to vaccines once the State returns to normal on June 15? The President stated that August 2 is the date that pertains to students. Full FDA approval of the vaccines is expected soon. A policy is being developed regarding vaccine requirements.

Special characters with in the class schedule: Concern was expressed that the issue of allowing for special characters within the class schedule has not been addressed. Interim VP Hendrick's will follow-up.

Course catalogue deadlines: Concern was expressed over a lack of clarity on the deadline for inclusion in the Fall 2021 catalogue. A department worked on a new course and was told, after the deadline had passed, that they had missed the deadline. A request was made for more transparency in the process, especially regarding the catalogue publishing date.

Hornet Launch courses: What courses are being held for Hornet Launch? Students and faculty are confused about why students can't register for courses that appear to be open but are being held for Hornet Launch. VP Mills stated that each college has the list of courses for their college. The college associate deans would be able to provide this information.

Agenda: Approved as published.

Minutes: April 27, 2021 – Approved as published.

From the Chair:

- **E-WPAF Files Report:** The Senate had a Committee of the Whole discussion of the report earlier in the spring semester. The Provost would like the Senate's endorsement of the recommendations in the report. The report will be on the May 6 Senate agenda at First Reading.

From the Provost: Update on hiring.

The Provost asked for feedback on how to best message information on the changes happening related to Fall 2021.

- When information is updated and sent out, previous messages which have out dated information is not addressed.
- Establishing a page that provides information about Fall 2021 as was provided in for Fall 2020 COVID.
- Bulleted point summary at the beginning of the message with short statements followed by detailed information in the body of the message.
- What is still subject to change?
- Something that is reassuring to the faculty.
- Time line on the campus homepage.

Policies:

Academic Program Review Policy: Line 94 will be edited to add "Office" after "Faculty Senate". The policy will be placed on First Reading on the May 6 Senate Agenda.

English Writing Requirements: The title will be amended to English-Writing Requirements for Undergraduates and lines 13/14 edited: Delete "While" and add a "and" before "it".

Program Proposals:

- **BA in Art Education:** Two questions were raised. First, under the requirements on page 8, select two courses from group 1, 2 or 3. Is this two courses from a single group? Second, in the program description, should this say that it is a waiver program?
- **MS Kinesiology (Exercise Science) and MS Kinesiology (Movement Studies):** Both items will be on Consent Action on the May 6 Senate Agenda.

Chief of Police Search Update: VP Bowman shared information that was provided in the Sac Send message sent out this week and stated that the policy regarding whether or not the names of search committee members on administrative searches should be public will be looked into.

Wait Lists: VP Mills reported on a survey to the department chairs. Student Affairs will be looking at that feedback and looking into offering workshops to help the department chairs and staff understand the options with regard to waitlists.

Adjourned: 4:58 pm