

Executive Committee Minutes

Thursday, May 28, 2020

2:00 – 3:30 pm, Zoom

Approved: June 19, 2020

Call to Order: 2:02 pm

Roll Call:

Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Harry Theodorides, Harvey Stark, Jay Lee, Jeff Dym, Philip Flickinger, Susan Perez, Tracy Hamilton

Guests:

Academic Affairs: Provost Perez

President's Office: President Nelsen, Chief of Staff Smart

Agenda: Approved as published.

Minutes: No minutes.

From the Chair: No items.

President Nelsen: The President spoke about the May 26, 2020 President's Update - Fall 2020 Guidelines from the Chancellor's Office.

From the Provost: The Provost spoke about Fall Academic Planning and said that some of the details would be worked out over the summer. He said that a limited number of classes may be held face to face. Questions were raised regarding the logistics of holding classes on campus: PPEs (will masks be required? if so, who enforces that requirement? faculty?), elevators/stairs (how many people at a time?), spreading out classes so that not as many classes are in the same building, janitorial services for classrooms, building, offices, etc. Questions were also raised regarding athletics, internships and clinical rotations, when students would be informed what classes will be on campus, the protocol for closing the campus later in the Fall (if necessary), and testing centers for faculty, staff, and students.

Committee Appointments: The Executive Committee reviewed nominations for the following committees. In order to allow for the appointment process to be completed the Executive Committee acted on behalf of the Faculty Senate. These appointments will be placed on the first Senate agenda in the fall as Consent Information:

- Center for Teaching and Learning Advisory Board
- Diversity Council
- UEI Board of Directors
- AITC Executive Committee Representative
- Standing Policy Committees

Housekeeping Items:

- Summer agendas and minutes: The Senate website is being updated for the 20/21 AY. Until that process is completed meeting agendas will be forwarded via email.
- Summer meetings: Due to the changes around COVID-19, meetings may need to be called with a short notice. In order to contact Exec in these situations, members were asked to provide their cell numbers so that members could be notified by text.
- Planning Meeting: A planning meeting will be held the week of August 17. Date/time to be determined.
- Roll over items/referrals from the 19/20 AY: Items will be addressed later this summer.

Open Forum:

- CCE Summer Session Cap: Concern was expressed about the lack of consistency across colleges with regard to teaching a summer class with a large cap. In particular, some colleges allow faculty to be paid for two sections of a course, if they have 40 or more students, but some do not. There was also concern expressed in terms of the lack of consistency in who (tenure line or temporary faculty) is given priority in summer teaching opportunities.
- CSU Policy, Procedure and Considerations for 2020-21 Academic Year Planning in the Context of COVID-19: Released by the CO on May 25, 2020.
- Travel Reimbursement Delay: Concern was expressed regarding the delay in reimbursement for a conference attended in March 2020 (just prior to when the travel ban started). In this case, the travel expenses were to be covered by a travel grant.

Adjourned: 3:50 pm