



Executive Committee Minutes

Wednesday, July 22, 2020

3-4 pm, Zoom

Approved: August 6, 2020

Call to Order: 3:02 pm

Roll Call:

Amber Gonzalez, Andrew Hertzoff (absent), Anne Lindsay, De-Laine Cyrenne, Harry Theodorides, Harvey Stark, Jay Lee, Jeff Dym, Philip Flickinger, Susan Perez, Tracy Hamilton

Guests:

Academic Affairs: Provost Perez, Interim Vice Provost DeGraffenreid
President's Office: President Nelsen
International Affairs: AVP Hoffman
Student Affairs: VP Mills
Sacramento State Academic Senators: S. Holl and K. VanGaasbeck
College of Health and Human Services: T. Sheppard, RTPA faculty

Agenda: Agenda was amended to add to the end of the agenda an item regarding the Library—access to materials. The agenda as amended was approved.

Minutes: June 19, 2020 approved.

From the President: Dr. Nelsen spoke about policies that may need to be amended to address COVID-19. Issues include privacy concerns for students (particularly regarding being required to have their camera on during class), the timely instructional materials policy, and students being able to add courses (no “crashing”).

From the Chair:

- **Housekeeping Items:** Exec was asked to be respectable of the full agenda and guest time and to raise their hand to speak. Additional meetings of Exec will be scheduled in August.
- **Board of Trustees Meeting - July:** The BoT passed a recommended amendment to title 5 regarding ethnic studies and social justice. Exec will discuss how the Senate will handle this item at a future meeting.
- **Teams:** The Chair advised Exec that all Senate Committee Chairs will use Microsoft Teams for administrative tasks and for communicating with the Senate Office. More info on this will be provided in August.

From the Provost: The Provost spoke about policies and practices to consider amending or suspending for Fall 2020. He also references the Sac State Fall 2020 Campus Plan. The Provost is working on compiling the policies that may need amending or suspending. This information will be forwarded to the Senate Office to be shared at the next Exec meeting for discussion.

International Students: AVP Hoffman provided an update on the status of international students. The Provost thanked and acknowledge VP Mills and AVP Hoffman for their work on behalf of the students.

Chancellor's Memo, July 20, 2020: The President and Provost provided an update on how the cuts will affect the campus based on the information available at this time.

Fall Semester 2020: The Provost will provide the list of approved face-to-face courses to the Senate Office to be shared with Exec.

Guidance on internships was requested.

A question was raised as to whether there is a process for students to request to opt out of attending in person for face-to-face courses. The Provost encourages departments to be flexible and to work with those students.

RTP Calendar and Interim RTP Process during COVID-19: The Chair stated that she, Interim Vice Provost Bill DeGraffenreid, and CFA Chapter President Margarita Berta-Avila worked jointly on the Agreement and the calendar. The Chair also advised Exec that the RTP Process during COVID-19 references the Executive Committee and any action they take. Exec provided feedback on the documents.

The final documents will be provided to the Senate as an Information Item at the first meeting in the Fall.

Library – Access to Materials: This item will be placed on the next Executive Committee agenda and Dean Kautzman will be invited to join the meeting.

Adjourned: 5:11 pm