



## Executive Committee Minutes

*Thursday, September 1, 2020*

*3-5 pm, Zoom*

*Approved: September 8, 2020*

**Call to Order:** 1:01 pm

**Roll Call:**

Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Harry Theodorides, Harvey Stark, Jay Lee, Jeff Dym, Philip Flickinger, Samantha Elizalde, Susan Perez, Tracy Hamilton

**Guests:**

President's Office: President Nelsen

Academic Affairs: Provost Perez

Division of Diversity and Inclusion: VP Tate-Vermeire

CFA: Chapter President Berta-Avila

**Open Forum:**

Spring 2021: An inquiry was made as to when an announcement will be made about Spring semester 2021.

20/21 Final Exam Schedule – Asynchronous Classes: The Provost was asked if Academic Affairs will be updating the schedule to include the final exam schedule for asynchronous classes. The Chair will follow up with the Provost.

Voting: CFA Chapter President Berta-Avila stated that the Sacramento State campus has been a voting site and hoped that it would be continued in spite of COVID-19.

Academic Calendar: Senator Sheppard stated that it is usually the case that all teaching sessions (winter session, spring semester, summer session, fall semester) run back to back except for the winter break. This year, the third week of August (17-21) was completely open. Summer teaching ended on August 14<sup>th</sup> and the Fall semester workdays began on August 26<sup>th</sup>. Previously, there has been concern expressed. It appears that the especially short Winter 2020 session could have been extended by a week (delaying the start and end of the Spring and Summer sessions by a week) without delaying the start of the Fall 2020 semester.

**Agenda:** Approved as published.

**Minutes:** Approved as published.

August 6, 2020

August 14, 2020

### **From the Chair**

- September 29 Executive Committee Meeting: Exec will not meet so that members will be able to attend the Convocation.
- 20/21 Senate Parliamentarian: The nomination of Tom Krabacher will be placed on the September 10 Senate agenda on Consent Information.

### **From the Provost:**

- Spring Semester: No decisions have been made at this point.
- Vacant Interim Administrative Positions: Academic Affairs will move forward with completing the searches to fill the interim Dean positions for NSM and HHS and the Director of the Carlsen Center. Other interim appointments will not be acted on at this time.
- Budget: The Provost spoke briefly about the budget.
- AB 1460 (Ethnic Studies) has been signed by the governor. Implementation will be determined.

### **Questions:**

- A request was made to look at students overextending their schedules. Concern was expressed about the number of units students take during summer and if a unit cap should be developed (as with Fall and Spring semesters). Exec will discuss this at the next meeting. A request for data on how many students enrolled in summer session was made. The Chair will follow-up.
- EO 1036: It was asked if EO 1036 is being amended and our campus policies as related to compliance.
- Program Review Policy: Questions were raised about the current policy and procedures. AVP Wallace stated that financial support is now provided.

### **Executive Committee Status Report:**

- I. **Items under review by Standing Policies Committees:** Items 12 and 13 were assigned an amended due date. Exec approved the amended due dates for Items 1-17. Referrals will be updated and forwarded to Committee Chairs.
- II. **Items Pending Executive Committee Review/Action:**
  - Item 1: Credit for Prior Learning: Exec will review this item for referral later in September, once Professor Sheppard shares the results of his report.
  - Item 2: Role and Responsibility of the Department/Division Chair Policy (Interim): Referred to FPC. Deadline: December 11, 2020.
  - Item 3: Emeritus Status Policy (Interim): Referred to FPC. Deadline: December 11, 2020.
  - Items 4: Endorsement of the Department of Ethnic Studies Correspondence, To President Nelsen in Support of AB 1460, February 20, 2020: Motion: The Senate Chair will ask the Department of Ethnic Studies what they would prefer the Senate to do with their correspondence, with the understanding that the previous session of the Senate ended and any resolution would need to be brought forward as a new motion. Carried.
  - Item 5: Resolution in Support of AB 1460: This item was presented to the 19/20 Senate in Spring 2020. Update: The Resolution is in support of a bill that has now passed and been signed by the governor. On the September 10 Senate Agenda, the Chair will advise the Body that the item has been tabled. The Chair will also inform the Body that, if anyone would like to write a resolution related to this issue, it would be in order to bring it forward to the Senate.
  - Items 6-9: These items are administrative policies that have been amended by the Administration. Substantive changes relate to organizational change and consistency with EOs. All four policies were referred to FPC, with required consultation with VP Tate-Vermeire. Deadline: October 30, 2020.

**Senate Agenda – September 10:** Exec moved Open Forum to the end of the agenda and added the Endorsement of AB 1460 item as an Information Item.

**Discussion:** Adding a course to a program was moved to the next meeting.

**Adjourned:** 5:00 pm