



Executive Committee Minutes

Tuesday, September 22, 2020

3-5 pm, Zoom

Approved: October 8, 2020

Call to Order: 3:00 pm

Roll Call:

Amber Gonzalez, Andrew Hertzoff, Anne Lindsay, De-Laine Cyrenne, Harry Theodorides, Harvey Stark, Jay Lee, Jeff Dym, Philip Flickinger, Samantha Elizalde, Susan Perez, Tracy Hamilton

Guests:

Academic Affairs: Provost Perez

Exceptional Assigned Time Awards Committee: Ben Amata, past Committee Chair

Open Forum:

- **Outstanding Faculty Awards:** The call will go out the week of September 28.
- **Wait Lists and Class Lists:** Questions were raised:
 - Does the Wait List talk to the Class List?
 - Can a student be enrolled in a section of a class and be on another wait list? *Yes. If a student is not enrolled in a class section, it will not move the student from a waitlist into that class. The student will need to drop one of the sections.*
 - Are waitlist procedures determined by a policy or for technical reasons? Can waitlists be left on for the first two weeks of classes? Is it possible to have multiple types of waitlists so that different departments can use them differently?

Professor Dym requested that Wait Lists be added to a future agenda for the process and options to be explained. Then discuss if other options should be considered. VP Mills and the Registrar will be asked to participate in the discussion. VP Mills will be consulted on who in the Registrar's Office to invite. It was suggested the Associate Registrar, Heather Skocilich, be invited.
- **AB1460/Ethnic Studies:**

Comments:

 - Encourage that the regular process, Standing Policies process, be adhered to instead of developing a special process.
 - Professor Hertzoff requested that the Senate Chair keep GE/GRPC updated.
 - Campus Ethnic Studies experts be involved and invited to GE/GRPC meetings for that discussion. *The Chair of GE/GRPC, Andrew Hertzoff, stated that he has already reached out to the Ethnic Studies Department and Associate Dean Mosyope (SSIS) and other people involved.*
 - The Senate Chair stated that GE/GRPC and the Ethnic Studies faculty will be involved in discussions and that the details are being worked on.

- **Higher Number of Drops:** Professor Flickinger reported seeing a lot more students dropping his course than normal (at least 10 per section of 65).
- **Staff Acknowledgement:** Professor Flickinger gave a “shout out” to the hard-working staff members on this campus, addressing the circumstances and how the staff respond with a “Yes” when asked to do things—and are working way beyond what they normally work. He also acknowledged the Senate Analyst, Kathy Garcia.

Agenda: Approved as published.

Minutes: September 15, 2020 – Approved as published.

From the Chair:

- **Sept. 29 Executive Committee meeting:** Reminder the meeting is canceled so that members may attend the Convocation.

From the Provost:

Ethnic Studies: The law states that the courses need to be offered next year. The Provost reiterated that the Ethnic Studies requirement will be a good thing for our students. This is curriculum and needs to come from the faculty -- the Senate. The implementation of this requirement needs to be done in a timely fashion, well and to fit our culture. There should be a lot of consultation, centering the Ethnic Studies faculty in the conversations and in the way we structure our GE conversations and approval. Discussions about Ethnic Studies should be agendaized soon.

Comments/Questions:

- Will Community Colleges implement it differently than the CSU? *Dean German stated the Learning Outcomes are published and will be for the CSU and the Community Colleges.*
- Concern expressed about agendaizing conversations when it is not clear what is to be discussed.
- The process needs to be faculty driven, not administratively driven.

The Chair stated an Executive Order will be coming out with a month long feedback period on the core competencies. Once that happens the conversations will begin and those with feedback will be encouraged to come forward. There are a lot of unknowns. The Chair will add this discussion to a future Exec agenda.

Program Proposals: The proposals will be placed on Consent Action on the September 24 Senate agenda.

Referrals – Policies:

- **Export Controls Policy** (campus commitment to federal export control laws governing the sharing of “controlled” items and information with foreign nationals)
- **Research Data and Materials Policy** (related to research data ownership and the responsible stewardship of research data and materials)

Referred: Both policies were referred to GSPC and FPC for joint review with consultation with APC. Required consultation: AVP Harris, Leah Vargas, ORIED and Director Peigahi

Due date: The Chair will consult with AVP Harris regarding the due date. The date will be set at the October 6 meeting.

Procedures - Assigned Time for Exceptional Levels of Service to Students Procedures

Additional amendments were made:

I. Eligibility

B. A sentence was added at the end of the first sentence.

“Unless the due date for the prior final report has not yet passed at the time of application for a subsequent award.”

VII. Notification of Awards. A sentence was added at the end of the second sentence:

“Award recipients ar ineligible to receive this award if granted another award or grant for the same work.”

The item will be placed on the September 24 Senate agenda at First Reading.

Adjourned: 4:59 pm