

COUNCIL ON PREPARATION OF SCHOOL PERSONNEL SUBCOMMITTEE (CPSP)

MINUTES OF THE MEETING OF SEPTEMBER 11, 2019

CALL TO ORDER:

The meeting was called to order at 1:00pm.

ROLL CALL:

Roll was taken.

Voting Members:

Deidre Sessoms (Teaching Credentials, EDU)

Mae Chaplin (Teaching Credentials, EDU)

Jean Gonsier-Gerdin (Teaching Credentials, EDU)

Carlos Nevarez (Graduate and Professional Studies in Education, EDU)

Sheri Hembree (Undergraduate Studies in Education, EDU)

Craig Tacla (Kinesiology & Health Science, HHS)

Lisa D'Angelo (Communication Sciences and Disorders, HHS)

Vera Margoniner (Physics, NSM)

Kimberly Else (Mathematics and Statistics, NSM)

Kristin Van Gaasbeck (Liberal Studies, SSIS)

Jill Matsueda (Academic Programs, CCE)

Non-Voting/Ex-Officio Members:

Elizabeth Christian (EDU Credential Analyst)

Marya Endriga (SSIS Associate Dean)

Shannon Datwyler (NSM Associate Dean)

Mary Maguire (HHS Associate Dean)

Chevelle Newsome (Dean of Graduate Studies)

Adam Rechs (Faculty Senate Chair)

Melinda Wilson Ramey (A&L Associate Dean)

Pia Wong (EDU Associate Dean)

APPROVAL OF THE AGENDA SEPTEMBER 11, 2019: The agenda was revised to add the election of a Vice-Chair and was subsequently approved.

COMMITTEE BUSINESS:

- 1. CTC Visit Pia Wong
 - a. The site visit is scheduled for December 1-4, 2019, with the visiting team giving a report on December 2. CPSP is scheduled to meet with the team on December 2, at 10:30 am.
 - The team will want to know how CPSP operates and the roles of the various members in keeping the campus informed. Pia asked that the committee members be positive and candid. She will be meeting with the Credential Advisory Group and will update CPSP on our shared message.



b. Pia will provide updated link information to Dean Newsome for the Curriculum Workflow forms. While it is rare that a change would affect standards, the link is there to prompt the author to review them.

2. Open Forum

- a. 4th Annual Celebration of Teachers
 - i. The nomination period is upcoming with announcements being made at Senate and Chairs meeting
- 3. Vice-Chair election
 - a. Deidre Sessoms elected Vice-Chair
- 4. Curriculum Workflow Review
 - a. No proposals to review
 - b. The committee discussed several programs that are likely to be revised in the upcoming year and went over the steps to located Course and Program proposals in Workflow.
- 5. Update from Dean of Graduate Studies
 - a. Cal State Apply and OnBase changes are scheduled to launch in December
 - b. Documents will download directly from Cal State Apply to OnBase
 - c. Spring 2020 opened on August 1st and will close on September 20
 - d. Fall 2020 will open on October 1
- 6. CTC Updates
 - a. PPS Credential standards updates
 - i. Revised timeline for deadlines has been issued
 - ii. All programs must align by 2020/2021 academic year
 - iii. Updated information has been sent to the Chairs of affected programs
 - iv. Teacher Performance Expectations are being updated
- 7. Subject Matter Advisor Reports
 - a. Liberal Studies
 - i. English would like to make further edits to the Liberal Studies (Literature) that is currently in Workflow. The committee had no issues with the program being rolled back for additional edits.
- 8. Report from Teaching Credentials
 - a. Focusing on on-campus recruitment, please let them know of any campus recruiting events.
 - b. Adding two new bilingual authorizations, Cantonese and Arabic
 - c. Early Start to Teaching
 - i. A Bachelors is no longer needed before being admitted to a credential program
 - ii. Pia is working with HR on issues of getting credit for post-grad units

ADJOURNMENT: The meeting was adjourned at 2:16pm.