

**RESEARCH AND CREATIVE ACTIVITY AWARDS SUBCOMMITTEE  
MINUTES OF THE MEETING OF SEPTEMBER 11, 2019**

*Approved: September 18, 2019*

**CALL TO ORDER:**

The Chair called the meeting to order at 11:03 a.m.

**ROLL CALL:**

Roll was taken.

Voting Members: Anna Harper, Katherine McReynolds, Lisa Romero, Abhijeet Shirsat, Nancy Sweet, Mahyar Zarghami

Non-Voting/Ex-Officio Members: Yvonne Harris (absent), Adam Rechs (absent)

**GUESTS:** Sadaf Ashtari, College of Business Administration and Julie McGinty, Office of Research, Innovation, and Economic Development

**OPEN FORUM & ANNOUNCEMENTS:**

Introductions of committee members.

**APPROVAL OF THE AGENDA:** Approved

**APPROVAL OF THE MINUTES OF MARCH 27, 2019:** Approved

**DISCUSSION OF MAJOR TASKS BEFORE THE COMMITTEE FOR 2019-2020**

Chair shared overview of tasks for the RCA Faculty Award program and the University Awards for Research, Scholarship, and Creative Activity for Senior and Early-Career Faculty.

**DISCUSSION OF PROVISIONAL RCA COMMITTEE SCHEDULE FOR 2019-2020**

Committee reviewed and approved meeting schedule topics and deadlines for RCA and RSCA programs.

**DISCUSSION OF RSCA FACULTY AWARDS RECEPTION POTENTIAL DATES/TIMES FOR SPRING 2020**

Committee discussed various options for when to hold the event including month, day of the week, and time. Decided to set a late-April date pending Union space availability.

**ELECTION OF RCA COMMITTEE VICE CHAIR**

Mahyar Zarghami self-nominated to serve as Vice Chair. Committee unanimously approved.

**NEXT MEETING:** Wednesday, September 18, 2019; Library 2520D

**ADJOURNMENT:** The meeting was adjourned at 11:40am.