



**MINUTES FOR MEETING:
WRITING AND READING SUBCOMMITTEE OF THE CSUS SENATE**

September 25, 2019
10:30-11:30 CSUS

MEMBERS PRESENT

- a. FRANKENBACH, CHANTAL Music A&L At-Large Sp. 2019
- b. MERRILL, MARCY Teaching Credentials EDU At-Large Sp. 2021
- c. HAYES, HOGAN English Department Ex-Officio Coordinator of the Graduate Writing Assessment Requirement (GWAR) Sp. 2018

NON-VOTING/EX-OFFICIO MEMBERS

- a. GERMAN, JAMES Office of Academic Affairs Ex-Officio Dean of Undergraduate Studies Sp. 2019
- b. DUNN, SAM English Department Ex-Officio English Department Representative Sp. 2019

ABSENT: DAVIS, TONIA Communication Sciences and Disorders HHS At-Large Sp. 2021
CLARK-OATES, ANGELA English Department Ex-Officio Coordinator of the Writing Program Sp. 2018

AGENDA

1. **Call to Order (meeting began at 10:36 AM)**
2. **Open Forum:**
 - a. **Chantal: add to agenda: make student journal a club—ask Shannon Pella to attend**
 - b. **Hogan: outline legislative agenda for the year. policy manual is out of date**
 - c. **GE and Executive Senate—make up both with more membership**
3. **Approval of the Agenda:** Chantal 1st; Hogan 2nd approval; moved to approve agenda for today
4. **Approval of Minutes from May 2019 at this time:** Hogan 1st; Chantal 2nd to approve minutes from Meeting, May 2019
5. **Agenda Items:**
 - 1) Any business items for approval: cancelation of meeting October 9: Hogan will run meeting on October 23 and do agenda
 - 2) October 7 Literacy Symposium



SACRAMENTO STATE

Faculty Senate

3) How to make the University Journal more visible on campus. : student club; webspaces; propose budget on campus, to make this visible—online space? Featuring it in the library? Hogan suggested a flyer for English 20 students. Find reviewers and editorial board.

4) University Rubric: anyone?

5) **New business:**

a.Journal and date on calendar for event For future meetings: Journal and date on calendar for event

b.Rewrite for policy manual language for writing requirements (DSP, GVAR, Writing program sequence)

c.FLC as mechanism for disseminating/implementation of rubric

d.Student organization for journal

Adjournment: 11:32