

**2015-2016 UNIVERSITY ARTP COMMITTEE  
MINUTES**

*Approved: September 21, 2015*

**Meeting #2  
September 1, 2015**

Members Present: Dube, Endriga, Hall, Honeycutt, Jones, LaRocco, Mayes, Noel

Members Absent: Davis, Roberts

Guest: Jacquelyn Kernan

The Committee met at 3:05 p.m., University Union's Capital Room, Chair LaRocco presiding.

1. Agenda: The agenda was approved as published.
2. Announcements: President Gonzalez approved University ARTP Policy 4.08E, recommended sequence for the WPAF.
3. Change of Meeting Day: For Fall 2015 U-ARTP will meet 3:00-5:00 p.m., on the 1<sup>st</sup> and 3<sup>rd</sup> Monday instead of Tuesday. Kathy Garcia is available to record the minutes on Mondays.
4. Approval of Minutes of the June 3, 2015 meeting of the 2014-2015 Committee:  
The minutes of the June 3, 2015 meeting (#11, 2014-2015) were approved as published.
5. Approval of Minutes of the May 5, 2015 meeting of the 2015-2016 Committee:  
The minutes of the meeting of May 5, 2015 (#1, 2015-2016) were approved as published.
6. Subcommittee Members and Assignments: Until vacant memberships are filled, the committee will continue with 2 subcommittees. With full membership, there will be 3 subcommittees responsible for reviewing that documents. Alan Honeycutt, associate vice president for Human Resources, is available for document consultation during each review.
7. Subcommittee Reports and Action:
  - a. Subcommittee I (Hall, Jones, Roberts): Mechanical Engineering has returned their proposal to the Subcommittee for approval. Social Work document was received during the summer.
  - b. Subcommittee II (LaRocco, Dube, Mayes, Noel): No developments reported since the last meeting.
8. Amendments to U-ARTP Policy necessitated by the new Collective Bargaining Agreement:  
The new CBA requires amendments to U-ARTP Policy A draft with tracked changes will be distributed to the Committee shortly. Once approved in committee, the document will go to the Faculty Senate for approval and then to the President.
9. Electronic submission of WPAFs: A pilot project proposal, to be developed in 2015-2016 by Christine Miller (IRT), Mayes and Roberts, was submitted for approval to the Provost. Department and college volunteers will be solicited to participate later this academic year.

10. Amendment to U-ARTP Policy Sections 6.06(B) and 6.06(C): The latest revision of the three search committee options were discussed. Concerns involve home rule, attendance, electronic participation, probationary faculty membership, alternates, and non-compliance penalty. The Committee will revisit at the next meeting.
11. UARTP Committee Procedures and Jurisdiction: This item tabled until next meeting.
12. Composition of U-ARTP Committee: Committee representation currently depends on the number of tenured faculty. Preliminary discussions involve expanding membership to probationary faculty and changing the cutoffs that determine the number of representatives. Approval of any changes must go to the Faculty Senate and a faculty vote. If changes are made, a faculty vote in Spring 2016 would be appropriate.

The meeting was adjourned at 5:00 p.m.

Minutes prepared by Leilani Hall