

**2013-2014 UNIVERSITY ARTP COMMITTEE
MINUTES**

Approved: April 1, 2014

**Meeting #11
March 4, 2014**

Members Present: Dammel, Dillon, Dube, Hall, Jones, LaRocco, Mayes, Porter, Roberts
Shaw, Turrill

Members Absent: Gee

Guest: Christina Bellon, Chair, Department of Philosophy

The Committee met at 3:00 p.m. in Mendocino 4003, Dillon presiding.

Minutes: The minutes of the meeting of February 4, 2014 (#10, 2013-2014) were approved as published.

Agenda: The agenda was approved as published.

1. Request for a formal opinion

Dillon invited the Committee's attention to questions a unit chair had raised about the grounds for objection to the participation of an elected member of a peer review committee and the grounds on which an elected member might ask to be excused from service on a peer review committee. Those questions and Dillon's initial responses were previously communicated to the Committee with the unit's request for a formal opinion on the questions from the Committee. Following discussion, Roberts made and Jones seconded, a proposal to adopt the responses of the Committee's presiding member as the formal opinion of the Committee. The Committee agreed.

2. Electronic submissions to the WPAF

Dillon reported that he had contacted the office of the statewide CFA to ascertain the Union's view regarding electronic submissions to the WPAF, as requested by the Committee. The statewide CFA referred him to Kevin Wehr who is a member of the current CFA bargaining team. Professor Wehr has requested that the Committee defer discussion of electronic submissions to the WPAF until the union and management have negotiated protection of faculty member's privacy relating to electronic submissions. During the discussion, Committee members from the College of Business Administration and the College of Engineering and Computer Science reported that many faculty members in their colleges desire electronic submissions. Following discussion, LaRocco made and Roberts seconded a proposal to request the presiding member to communicate to CFA the desire that it move expeditiously to a resolution of this topic because constituents are interested in being able to make electronic submissions to the WPAF. The Committee agreed.

3. Provost's proposals to amend UARTP Policy

Dillon invited the Committee to consider a recommendation by him and Kent Porter to suspend discussion of the proposals to amend UARTP Policy made by Interim Provost Gossett in light of a new Provost having recently taken office and the attendant uncertainty about the new Provost's approach to decision making under the current University ARTP Policy. Following discussion, LaRocco made and Dammel seconded a proposal to postpone this topic indefinitely. The Committee agreed.

4. Subcommittee reports, discussion and action

- a. Subcommittee I (Roberts, Jones, Mayes) is considering a new ARTP policy from the Department of Gerontology. It is waiting for a response from Teacher Education to clarify language in its proposed change pertaining to electronic submission of student evaluations.*
- b. Subcommittee II (La Rocco, Dube) is considering proposed changes to the ARTP document of the Department of English. It is waiting for a response from Education Leadership and Policy Studies to clarify language in its proposed change to electronic submission of student evaluations.* Proposed changes to the ARTP documents of the Departments of Anthropology and Art are pending in the units.
- c. Subcommittee III (Turrill, Dammel, Shaw) presented its report pertaining to proposed changes to the ARTP document of the Department of Philosophy. During the discussion with Chair Bellon questions about clarity of language were raised. The Department will consider the questions. The subcommittee retains jurisdiction of the proposals. The subcommittee is considering proposed changes to the ARTP documents of the Departments of Biological Sciences and History.
- d. Subcommittee IV (Dillon, Gee, Hall) presented its report pertaining to proposed changes to the ARTP document of the Management Area. Following discussion Dube made and Jones seconded a proposal to recommend approval of the proposed changes on the condition that two citations to University ARTP Policy be corrected and to recommend that the following notice appear within any document that quotes, paraphrases or cites to UARTP Policy:

Notice: All citations to University ARTP Policy herein are to the Policy as it stood when the University last approved this document. Subsequent changes to the language and enumeration of UARTP Policy sections may not be reflected in this document. The reader is therefore strongly advised and urged to consult the most recently adopted text and enumeration of cited sections of UARTP Policy posted in the University Policy Manual on the University's web site. Any discrepancy between the University policy and this document will be resolved in favor of University policy.

The Committee agreed.

Proposed changes to the ARTP document of the Department of Speech Pathology and Audiology have been returned to the unit for suggested revisions. Proposed changes to the ARTP document of the Department of Child Development* are pending in the unit.

*Note: The College of Education is in the process of preparing a new ARTP document to reflect its new organizational structure.

5. University ARTP Committee elections

Dillon advised Committee members whose terms expire in May to watch for a call for nominations soon to be issued by their respective Colleges and to respond to it by seeking re-election if they wish to continue to serve.

Adjournment

The Committee adjourned at 4:30 p.m. It will reconvene on Tuesday, March 18, 2014.

These minutes were prepared by Marsha Dillon.