Friday, September 4, 2015
2-3:30pm, Sacramento Hall 161

MEMBERS
Stephen Blumberg (Music, A&L)           Yang Li (Marketing & Supply Chain Management, CBA)
Anne Bradley (Library, LIB)              Todd Migliaccio (Sociology, SSIS)
Sue Escobar, Chair (Criminal Justice, HHS) Matt Schmidlein, (Geography, NSM)
Jean Gonsier-Gerdin (Teaching Credentials, EDU) Kristin Van Gaasbeck (Economics, SSIS)
Amber Gonzalez (Undergraduate Studies, EDU) Rustin Vogt (Mechanical Engineering, ECS)
Jacqueline Irwin (Communication Studies, A&L)

NON-VOTING/EX-OFFICIO MEMBERS
Sylvester Bowie (Faculty Senate)         Kris Trigales (Office of the University Registrar)
Dave Evans (Academic Advising Center)    Marcellene Watson-Derbigny (Student Academic
Dennis Geyer (Office of the University Registrar) Success/Educational Opportunity Program)
Don Hunt (Division of Student Affairs)    VACANT (Associated Students, Inc.)
Don Taylor (Office of Academic Affairs)  VACANT (University Staff Assembly)

AGENDA

1. Call to Order

2. Open Forum
   Brief period for members to raise issues related to the committee charge that are not on today’s agenda.

3. Approval of the Agenda

4. Approval of Minutes from May 15, 2015 (Attachment A)
   **Minutes approved on May 22nd; for review only**

5. Vice Chair election

6. Liaisons to Subcommittees. APC liaisons are selected from the APC membership and serves on a subcommittee as an ‘Ex-Officio/Non-Voting’ member. Therefore, the individual should not also be a ‘Voting’ member of the subcommittee.

7. Information Items:
   a. Meetings and Policy for Cancelation of Meetings.
      i. Meeting Dates: 1st and 3rd Fridays, from 2:00 to 3:30 pm, 161 Sacramento Hall.
         The schedule below will be adjusted as needed.
ii. Meetings of Faculty Senate, Scheduling of (FS/15/16/EX): If a meeting needs to be canceled, it will be done 72 hours (3 business days) prior to a meeting. The cancelation notification will be sent out by the Chair, or Vice Chair if the Chair is unavailable.


8. Legislative Actions for 2015/16 So Far... or, in the Pipeline...Somewhere…

FS 14/15-51/APC/EX Progress to Degree for High Unit Seniors (Catalog Rights) Fall 2015 (policy will need to be revised per President Gonzalez's requested changes prior to final approval)

FS 15/15-130/APC/EX Office Hours Policy, Online office hours addition

** pulled from Senate and referred to FPC (may come back to us)

FS 14/15-131/APC/EX Faculty Responsibility Policy Amendment: Align with office hours policy

** Linked with the Office Hours Policy (see above)

FS 14/15- /APC/EX Grade Appeals Policy: rewrite and amendment

** 2014-15 Executive Committee had some questions about the revised policy; forthcoming.

Continuing from 2014-15:

Change/Add a Major Policy: Amend to allow chairs, under specific conditions, to refrain from signing add/change of major form.

9. Meeting Schedule for Fall 2015

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<td>September</td>
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10. Adjournment
May 15, 2015

Members Present: Migliaccio, Bradley, Escobar, Slabinski, Van Gaasbeck, Irwin, Blumberg, Schmidtlein, Li, Raskauskas,

Members Absent: Vogt, Mills, Peigahi, Murphy, Taylor, Petrini, Gonsier-Gerdin, Geyer,

Guests Present: Trigales, Malroutu

Call to Order: Called to order at 2:00 p.m.

1. Open Forum: • Issues at the senate: many comments were offered
   • Office Hours Policy pulled and submitted to FPC.
   • Information shared about compression and inversion comments by Provost

2. Agenda Amended Approved: Approved 2:30p

3. Minutes May 1, 2015 Approved: Approved 2:30p

4. Declaration of Major Policy: The committee discussed the policy and agreed unanimously to send the policy forward for the senate next year. The committee also developed an alternative amendment if concerns are raised.

5. Information: Chair Migliaccio thanked everyone for helping him while he was chair and looks forward to not being chair next year.

6. Meeting Schedule for Spring 2015

   February 6       March 20
   February 20      April 3
   March 6         April 17
   May 1
   May 15

7. Adjournment: Meeting adjourned at 3:15pm. __________________________

Todd Migliaccio, Committee Chair