# 2012-13 FACULTY SENATE ACADEMIC POLICIES COMMITTEE

#### **MINUTES**

Approved: October 19, 2012

October 5, 2012

Members Present: Buckley, Downey, Escobar, Gonsier-Gerdin, Irwin, Judge, Migliaccio

(Chair), Raskauskas, Schmidtlein, Taylor

Members Absent: Bradley, Van Gaasbeck

Guests: Anderegg, Diaz, Dillon, Geyer, Lakshmi, Merritt-Miller, Mills, Trigales,

Watson-Derbigny

1. Call to Order: Called to order at 2:00 p.m.

## 2. **Open Forum**:

- Chair Migliaccio informed the committee that he has placed actions items first on the agenda and placed the information items at the end.
- Taylor raised the issue about the adjunct courses. She is working on redefining what the questions/issues are. Chair Migliaccio attended CPC where they were talking about defining courses type and the question came up about adjunct courses and how to define them, and what kind of types are there on campus. Chair Migliaccio asked committee members to gather any available adjunct information from various departments and he'll forward it to CPC. Adjunct courses will be discussed in depth at a later time.
- Buckley stated that a set of recommendations about changing GE will come to the Senate from Diane Ravitch who is a historian of education, an educational policy analyst, and a research professor.
- 3. **Agenda for October 5, 2012** Agenda was approved as distributed. MSC
- 4. **Minutes September 21, 2012** Minutes were approved as amended. MSC

Open Forum:

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A. Bradley identified that a first semester student signed up for upper division courses using CMS after her schedule had been set at orientation. She was concerned that limitations to upper division courses were not working. It was suggested that CMS limitations may be involved. but also there E. Mills and D. Geyer identified that one of the main issues is department identified course access limits, which needs to be "cleaned up" to fit better with department expectations. of requirements throughout university curriculum in terms of limitations.

## 5. Grade Appeal Policy

- Grade Appeal Policy Process and the Academic Honesty Policy and **Procedures**: William Dillon reviewed the committee of the proposed amendments to the Grade Appeal Policy Process and the Academic Honesty Policy and Procedures. Based on the memo that was sent from William Dillon to Faculty Senate via The Senate Chair the following explanation is given, "These amendments are offered to insure that an instructor will receive the same hearing as a student before a grade appeal panel on the instructor's charge of cheating if the instructor has not received the same hearing as the student before a University Hearing Officer on a charge of cheating by the Student Conduct Officer based on the instructor's report of cheating to the Conduct Officer. The amendments are intended to preclude the possibility that a Hearing Officer's finding that the charge is not proven will govern the decision of a student's subsequent appeal of a grade assigned as a sanction for cheating without the instructor having ever been heard on the charge of cheating to the same extent and in the same manner as the student." The committee unanimously voted to propose the given amendments to Faculty Senate.
- Summer Grade Appeals Policy: Faculty Senate referred the policy back to APC to establish more specific language of what "extraordinary cases" involves, limiting the discretion of the Student Issues Coordinator. William Dillon updated the committee about the Summer Grade Appeals Policy. The committee discussed the various issues including the faculty contract and the workload. Dillon stated that Student Issues Coordinator has had to deny a student a summer appeal because the policy didn't provide it. Chair Migliaccio will email John William or Gerri Smith to clarify some issues/questions. Then based on the response, the item will be brought back to the committee for further action.

## 6. Appointments to Subcommittees

- Academic Standards Subcommittee: The committee recommends the following faculty members for appointment to the Academic Standards Subcommittee:
  - Tom Krabacher, NSM, (2014)
  - Kathy Zhong, NSM, (2014)
  - Liam Murphy, SSIS, (2014)
  - Carmen Stitt, A&L, (2014)
- CBA, (2014) position is vacant; Jude Antonyappan from HHS is willing to be reappointed if no one is willing to serve from CBA.
- **Readmission Subcommittee**: The committee will recommend faculty members for appointment to the Readmission Subcommittee at their next meeting. The following positions are vacant:
  - A&L, (2013) NSM, (2014)
  - CBA, (2013)

## 7. Student Retention and Graduation Subcommittee

• Discussion occurred about the uncertainty in the charge. Ed Mills volunteered to review the identification of potential staff members on the committee and the submission of names of staff members to the committee. Discussion will continue at next meeting.

## 8. **Information Items**:

• The information items were not addressed prior to adjournment.

9.	Meeting Schedule for September 7 September 21	<b>r Fall 2012</b> October 5 October 19	November 2 November 16	December 7	
10.	10. Meeting adjourned at 3:30 p.m.				
			Lana Sysa, Faculty Senate Staff		