

**2012-13 FACULTY SENATE
ACADEMIC POLICIES COMMITTEE**

MINUTES

Approved: *November 16, 2012*

November 02, 2012

Members Present: Bradley, Buckley, Downey, Gonsier-Gerdin, Irwin, Judge, Migliaccio
(Chair), Raskauskas, Schmittlein, Van Gaasbeck

Members Absent: Escobar, L. Taylor

Guests: Viridiana Diaz, Willion Dillon Dennis Geyer, Ed Mills, Gerri Smith, Kris
Trigales

1. **Call to Order:** Called to order at 2:00 p.m.
2. **Open Forum:**
 - Buckley updated the committee about the Graduation Initiative Steering Committee meetings; minutes from the last meeting were distributed to the members. The committee briefly discussed the Graduation Initiative and the concerns/issue that exist on the campus.
 - William Dillon informed the committee of the change in the final examination schedule. The finals given on the last Friday ends at 10 o'clock; there will not be an overlap in commencement and finals. It was suggested to check the new schedule because some classes were assigned new dates and times for the finals. The Registrar Office will try to send out a message to the faculty and students informing of the new final exam schedule.
 - Ed Mills distributed a handout about unit cap and the feedback that he received from the Deans and Department Chairs favoring the unit cap. The Enrollment Management Group would like to propose to extend the unit cap for another semester. Mills distributed the proposed policy to the committee. The committee agreed that extending the policy for one more semester worked best.
3. **Agenda for November 02, 2012** – Agenda was approved as distributed. MSC
4. **Minutes October 19, 2012** – Minutes were approved as distributed. MSC
5. **Grade Appeal Policy:**
 - Dillon William updated the committee about the proposed amendments to the Student Grade Appeal Process and the Academic Honesty Policy and Procedures.
 - After discussion, the committee voted in favor of the proposed recommendations.
MSC

6. Summer Grade Appeal Policy:

- Dillon William informed the committee of the proposed amendments to the Student Grade Appeal Process to provide for summer grade appeals. The proposed language defines the occasion for and specifies the manner of providing for and conducting grade appeals during the summer recess.
- After discussion, the committee voted in favor of the proposed amendments.
MSC

7. Student Retention and Graduation Subcommittee Charge:

- The committee reviewed and discussed the Student Retention and Graduation Subcommittee charge. The following justifications will be presented to the Executive Committee and then to the Senate about the amended charge: 1) the redundancy issues, and 2) the membership focus.
- The committee unanimously agreed to forward the proposed Student Retention and Graduation Subcommittee charge to Senate. MSC

8. Information Items:

- **DSP Proposal** – Chair Migliaccio updated the committee on DSP Proposal. The proposal is for movement from the English Placement Test (EPT) to Directed Self Placement.

9. Meeting Schedule for Fall 2012

September 7	October 5	November 2	December 7
September 21	October 19	November 16	

10. Adjournment: Meeting adjourned at 3:30 p.m.

Lana Sysa, Faculty Senate Staff