

2013-14 Faculty Senate  
Curriculum Policies Committee  
Minutes  
*Approved: May 6, 2014*

**Tuesday, April 15, 2014**  
**1:30 p.m.-2:50 p.m.**  
**SAC Hall 275**

**Attendance:** Amata, Biagetti, Fell, Holland, Melzer, Michaels, Margoniner, Pinch, Meyer, Newsome.

Minutes

I. Information Items:

a. Liaison reports

- Program Review Oversight Committee (PROC) – Ben A.  
*Reviewed Geography program review team report and suggested modifications to highlight the department's programmatic assessment and other achievements; reviewed Mechanical Engineering's interim report; acting chair Amata will contact department to provide more information on programmatic assessment. Discussed using the Self Study approval form to provide important dates during the process.*
- Writing and Reading Subcommittee – Dan  
*Incorporated most of CPC's suggestions. Ready to send to the Executive Committee for submitting to the Senate to accept the report. Action to be taken on various proposals in Fall 2014.*
- Curriculum Subcommittee – Kath P.  
*Committee has been so productive they are only meeting once a month.*
- Provost's Advisory Committee on Assessment (PACA) – Ben A.  
*Hasn't met since the first time this semester to discuss institutional assessment evidence.*
- Council for the Preparation of School Personnel (CPSP) – Stephanie  
*Six members termed out for spring 2014. CPC reviewed requests and suggested approving some members expressing an interest in remaining and adding some new members. Requested Fell provide one name from ECS.*
- Diversity Awards Committee – Ben F. or Chevelle  
*Nothing to report but there may be activity in late April early May.*

b. Faculty Senate and Senate Executive Update

*Academic Warning designation passed*  
*Still discussing Academic Calendars*

- c. Report from Graduate Dean (Chevelle Newsome)

*Nothing to report.*

- d. Report from Associate Dean for Undergraduate Studies (Sheree Meyer)

*Announced Academic Affairs received 2 memos from the Chancellor's Office requesting two RFPs (request for proposals). The first is "Course Match" for totally online courses to be offered at one campus that any CSU student can enroll in. There must be grade data to demonstrate the quality is the same as a regular course.*

*The second "Proven Course Design" provides release time and technical support to address system wide bottleneck courses. It can also address "promising" courses that can now be converted to proven.*

*RFPs are due in 3 weeks.*

## II. Action Items

- a. Approval of minutes from April 1 (attached)

*Minutes approved.*

- b. Populating Curriculum Subcommittee 2014-2015

Names to be sent forward to Faculty Senate Office

Kristen Alexander EDUC

Kace Chalmers SSIS

Vahl Gordon ECS

Min Li CBA

Daryl Parker HHS

Tom Savage NSM

Janet Hecsh EDUC

Karen Davis O'Hara EDUC

A&L 1<sup>st</sup> choice Joy Salvetti, 2<sup>nd</sup> Joe Palermo, 3<sup>rd</sup> Mark Ludwig

We are checking to see if anyone from ECS wants to be a member

This should give us 2-3 members from each college.

## III. Discussion Items

- a. Continue Second Reading: Discussion of Comprehensive Writing Proposal

*Melzer reported that the Reading/Writing Subcommittee will be submitting its report to the Executive Committee for Senate acceptance. WRC decided not to seek a resolution but just acceptance for spring 2014 and to be placed on the its agenda for fall 2014 as the report makes various recommendations changing policies, practices, etc.*

***CPC endorses WRC's strategy for forwarding the report for Senate acceptance and dealing with the various issues in fall 2014.***

- b. Update from "Defining Program, Track, Concentration" Working Group  
*Amata reported that the group was nearly done gathering data. He stated that he wasn't sure the effort will provide us with useful information. There doesn't appear to be as much variation in use of program refinements as we might have thought, but he will submit the chart so all of CPC can review. The chart shows what each department lists for concentrations, tracks, minors, etc.*