CALIFORNIA STATE UNIVERSITY, SACRAMENTO

Student Time Sheet

*** Please refer to the Payroll website for Pay Periods and pay dates ***

All entries must be typed

-- Select One -- -- Select One -- -- Select One -- - -- Select One -- -- Select One -- -- Select One --

Last Name: _____ First Name: _____ Student ID: _____ Empl Rcd: _____

Department: _____ Dept ID: _____ Job Classification: (Please select & print on appropriate color of paper) 2354 - Teaching Associate (white paper)

	DATE	HOURS
SUNDAY		
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		
SATURDAY		
WEEKLY TOTAL		0.0

	DATE	HOURS
SUNDAY		
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		
SATURDAY		
WEEKLY TOTAL		0.0

	DATE	HOURS
SUNDAY		
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		
SATURDAY		
WEEKLY TOTAL		0.0

	DATE	HOURS
SUNDAY		
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		
SATURDAY		
WEEKLY TOTAL		0.0

	DATE	HOURS
SUNDAY		
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		
SATURDAY		
WEEKLY TOTAL		0.0

HOURLY RATE _____ **x** **Total Hours Worked** 0.0

= **GROSS PAY** $ 0.00

Do you have more than one job on campus?

-- Select One --

If yes, what department? _____

I certify that I have worked the number of hours listed above and have not exceeded 20 hours per week during academic time periods.

_____ Student's Signature _____ Date

I certify that the above reported hours are correct.

_____ Supervisor's Signature _____ Supervisor's Name _____ Date

_____ Timekeeper's Signature _____ Timekeeper's Name _____ Date

Keyed	Approved	Payroll

Revised 11/8/2016