

## **University Budget Advisory Committee**

The University Budget Advisory Committee will be comprised of the following members:

University Staff and Administration: Four members appointed by the President (one-year terms), including one Dean to serve as the Committee Chair.

Faculty: Four committee members that include one Department Chair recommended by the chairs to the Provost (one-year term) and three faculty members recommended by the Faculty Senate (staggered three-year terms).

Students: two students recommended by the ASI President (one-year term).

Ex-Officio Members/Staff: University Budget Officer - Associate Vice President for Finance

### **Charge for the University Budget Advisory Committee**

*The discussions and recommendations of the University Budget Advisory Committee shall be limited to issues outside the realm of exclusive collective bargaining representatives.*

Working with the president and vice presidents, the University Budget Advisory Committee shall:

1. Facilitate development of a highly transparent, informative, and participatory campus general fund budgeting process.
2. Facilitate development of a budgeting process that integrates campus strategic goal setting, budget review and planning, allocations as ultimately set by the president, and accomplishment of goals by vice-presidential divisions.
3. Advise the president regarding the timing and content of annual budget calls.
4. Review, analyze, and advise the president regarding significant budget actions external to the campus such as the initial CSU budget proposal.
5. Review annually the relationship of enrollment targets to the proposed campus budget.
6. Provide annual recommendations to the president regarding budget allocations across the University's several divisions in line with University strategic planning.
7. Advise the president regarding the format for reporting annual budget data to the campus community in a thorough and consistent manner such that annual changes in the budget are easily tracked and understood.
8. Advise the president during the fiscal year regarding significant or unanticipated events that have a significant effect upon campus budget allocations.