



University Budget Advisory Committee Composition

The University Budget Committee (UBAC) is established by the President to provide input and recommendations to the President regarding the University's General Operating Fund Budget. In order to secure broad representation and input as well as a variety of perspectives, the committee will be comprised of the following members:

University Staff and Administration: Four committee members selected from the University staff and administration appointed by the President (one-year terms).

Faculty: Four committee members that include one Department Chair recommended by the chairs to the Provost and appointed by the President (two-year term); three faculty members recommended by the Faculty Senate (staggered three-year terms). The Senate will advance at least three and up to five names annually to the President for consideration.

Students: Two students recommended by the President of the Associated Students Inc. (one-year terms).

The Associate Vice President for Budget, Planning and Administration (permanent member).

Ex-Officio Members/Staff: Budget Planning and Administration analysts.

A member of the University Budget Advisory Committee will be appointed by the President to serve as chair of the committee.

Charge to the University Budget Advisory Committee

The discussions and recommendations of the University Budget Advisory Committee shall be limited to issues outside the realm of exclusive collective bargaining representatives.

Working with the President and Vice Presidents, the University Budget Advisory Committee shall:

1. Participate in a highly transparent, informative, and participatory campus General Operating Fund budgeting process.
2. Participate in a budgeting process that integrates campus strategic goal setting, budget review and planning, and allocations set by the president.
3. Participate in the review of accomplishment of goals by vice-presidential divisions and other appropriate units and determine the levels of accountability in the proper use of funds.
4. Advise the President regarding the timing and content of annual budget calls.
5. Review, analyze, and advise the President regarding significant budget actions external to the campus that could impact the University's Operating Fund; e.g. the initial CSU budget proposal and the Governor's May Revise.

6. Review annually the alignment of enrollment targets to the proposed General Operating Fund Budget.
7. Provide annual recommendations to the President regarding the proposed budget allocations across the University's several divisions in line with the University Strategic Plan.
8. Advise the President regarding the format for reporting annual budget data to the campus community in a thorough and consistent manner such that annual changes in the budget are easily tracked and understood.
9. Advise the President during the fiscal year regarding significant or unanticipated events that have a significant effect upon campus budget allocations.

Revised September 8, 2013