

University Budget Advisory Committee (UBAC)
Meeting Notes
May 19th, 2022, 10:00 – 11:00 AM
Zoom Video Conference

Members Present: William Cordeiro (Chair), Rose McAuliffe, Sharyn Gardner, David Lang, Michael McKeough, Maanvee Mehrotra, Tatiana Azad, Angel Thayer-Smith, and Nikki Khamsouksay

Members Not Present: Andrew Hertzoff and Nicholas Mahedy

Others Present: Diana Lynch (Budget, Planning & Administration) and Amanda Haddan (Budget, Planning & Administration)

Agenda Items: Chair Cordeiro called the meeting to order and welcomed the committee. Rose McAuliffe began with a general update of the budget. The Governor's May Revise was released on the 13th. There were no major baseline changes to the CSU's base budget and the University's Sources and Uses projection remained largely unchanged. We are receiving funding for some modest enrollment growth but, the remaining funding is tied to corresponding cost increases (e.g. General Salary Increases for Unit 3 and additional health benefits). Rose reviewed the limited baseline pool available for distribution. Since the requests from the divisions and the All University Expense (AUE) increases were much larger than available resources, the committee will have to focus on the most important priorities. The second scenario of \$3 million can be distributed, however, the committee may need to direct a portion to AUE's.

Rose McAuliffe shared the summary file of all the submissions. The AUE requests are showing an increase of \$2,395,803. The committee will need to evaluate the demands of the AUEs versus the requests of the divisions. The largest increases stem from Administration and Business Affairs for risk, insurance pool, and utility costs. Information Resources and Technology also had a notable increase due to software requests from various divisions. Tatiana Azad explained University Advancement's need for a CRM to assist with donor communications. Angel Thayer confirmed their new technology costs are for software whereby the University does not have something similar and will improve efficiency.

At approximately 10:30 am, the committee switched to discussing the scenario submissions. The divisions provided a list of new position and operating baseline requests. Benefit costs are included as part of the position requests to account for increased pressure on the benefits pool. The committee will need to review the requests taking into consideration the priority and campus initiatives.

The summary of submissions also contains the requests for one-time. The President is hoping to distribute approximately \$10 million in 2022-23 for one-

time projects. Our Lottery allocation for 2022-23 has increased to roughly \$2,500,000. For these sources of funding, the requests surpassed the available resources. The committee briefly reviewed the lists and will perform a more in-depth analysis after the Vice Presidents present.

Rose concluded the meeting with general housekeeping announcements. The Vice Presidents and Deans will meet with cabinet the first week in June. They will confer and collaborate their proposals to help amplify the strategic imperatives. The Vice Presidents will present to UBAC on June 9th and 10th. The committee agreed they would likely need another meeting for deliberation after the presentations had finished.

Chair Cordeiro adjourned the meeting around 10:50 am.