

University Budget Advisory Committee (UBAC)
Meeting Notes
May 23, 2023, 9:00 AM – 4:30 PM
Zoom Video Conference

Members Present: Sheree Meyer (Chair), Jennifer Harris, Tatiana Azad, Ajay Singh, David Lang, Angel Thayer-Smith, Michael McKeough, and Nikki Khamsouksay

Members Not Present: Andrew Hertzoff, Simran Thandi, and Christopher Pacheco Carlos

Others Present: Interim Provost and VP Carlos Nevarez, VP Mia Settles-Tidwell, VP Mark Hendricks, Charlene McKoy, Diana Lynch (Budget Planning & Administration) and Lauren Garrett (Budget Planning & Administration)

Agenda Items: VP Budget Presentations

AVP Jennifer Harris called the meeting to order at 9:03 a.m. and welcomed Interim Provost and Vice President of Academic Affairs Carlos Nevarez into the zoom meeting.

Interim Provost/Vice President of Academic Affairs (AA) Carlos Nevarez shared his presentation which included the division's organizational structure, sources of funds, uses of funds, and areas he would cut pursuant to 5% and 8% reduction scenarios. Interim Provost Nevarez also discussed AA'S funding priorities and AUE requests. He answered questions after his presentation and left at 10:25 a.m. Chair Meyer thanked Interim Provost Nevarez and released the committee for a quick break before the next presentation.

At 10:30 AM, AVP Harris welcomed VP Settles-Tidwell from the Division of Inclusive Excellence. VP Settles-Tidwell began by reviewing the division's purpose and key values, organizational structure, sources and uses of funds, priorities, Lottery request, AUEs, and plans to spend carryforward funding. She also explained how she would implement the 5% and 8% reductions if needed. VP Settles-Tidwell ended her presentation at 11:07 AM and opened up for questions from the committee. Chair Meyer thanked VP Settles-Tidwell for her presentation and excused the committee for a quick break at 11:19 AM.

At 11:25 AM, AVP Harris welcomed VP Mark Hendricks and Division Budget Analyst Charlene Mckoy from Information Resources and Technology (IRT). VP Hendricks' presentation included IRT's Organizational Chart, staffing and vacancies, sources and uses of funds, AUE and Lottery requests, and priorities for funding. VP Hendricks then went on to discuss how IRT planned to handle the 5% and 8% reduction scenarios within their division. He concluded his presentation and answered questions until 12:30.

Chair Meyer excused the committee until 1:30 p.m.

The committee reconvened at 1:30 PM to hear the Division of the President. Chief of Staff Sarah Billingsley and Deputy Chief of Staff Kristen Tudor presented the division's structure, current vacancies, sources of funds, uses of funds, priorities, and plans for carryforward. They also discussed the 5% and 8% reduction scenarios. Committee members asked questions until 2:15, at which time the Committee took a break before the next presentation.

At 2:30, AVP Harris welcomed Mark Orr, Director of Athletics. He presented the division's structure, current vacancies, sources of funds, uses of funds, and priorities. He then went over Athletics' plan for the 8% and 5% scenario reductions, detailing what would be reduced. Director Orr answered questions after his presentation and left close to 3:30 p.m. Chair Meyer released the committee for a break before the next presentation started.

At 3:45 PM, the committee reconvened to hear from University Advancement (UA) VP Lisa Cardoza. She introduced Sharon Takeda who will serve as the interim Vice President upon her departure. VP Cardoza shared division's structure, current vacancies, sources of funds, uses of funds, priorities, plans for carryforward, and how they would implement the 5% and 8% reductions. She answered questions from the Committee and left at 4:24 PM.

The committee briefly discussed the latest budget projections and carry forward policy then adjourned at 4:30 PM.