

University Budget Advisory Committee (UBAC)
Meeting Notes
April 12, 2018, 1:00 – 3:00 p.m.
Solano Hall Room 5000

Members Present: Fred Baldini (Chair), Stacy Hayano, Julian Heather, Elvia Ramirez, Sarah Raczkowski, Linda Roberts, LindaKay Soriano, Angel Thayer, Ernest Uwazie

Members Absent: Elizabeth Cortez, Tyare Mireles

Others Present: Lisa Cardoza, Chief of Staff for the President's Office (PRES), Philip Garcia, Vice President for Public Affairs and Advocacy (PAA); Diana Lynch, Budget Planning and Administration (BPA); and Norman Kwong (BPA)

Open Forum: In preparation for Vice President (VP) Garcia's presentation, the committee reviewed the budget call documents from Public Affairs and Advocacy (PAA). The committee expressed concern regarding PAA potential hire of a permanent MPP position given the reduction scenarios. Even with existing salary savings, the on-going budget uses of future years may outpace the sources given reduction scenarios. The committee also discussed permanent baseline funding that was transferred to PAA from Academic Affairs for an administrative support coordinator for the Downtown location.

Agenda Items: Lisa Cardoza, from the President's Office, began her presentation at 1:30 pm. She reviewed the President's Office structure and various roles of the staff. The Athletics department now reports directly to the President. After a careful review of their vacant positions, the President's Office identified several positions which could be eliminated. The funding would be transferred to other divisions with higher priority needs. Lisa Cardoza shared the statistics for the improved graduation rates and smaller achievement gap to the committee.

The President's Office will be able to meet both the 3% and 4.5% reduction scenarios with the elimination of positions. The President's Office also will be transferring roughly \$234,000 to cover the commencement fund's projected shortfall.

VP Garcia presented to the committee at 2:15 pm. He explained the history of Public Affairs and Advocacy. University-wide communications and marketing reverted back to University Advancement last year while PAA gained oversight of the Downtown facility. Additionally, the Center for California Studies is now under PAA oversight and recently, a new head was hired. VP Garcia mentioned some delays in the construction of the Downtown Center.

VP Garcia has been utilizing salary savings to bolster the Downtown facilities with a new website and marketing events. PAA was able to meet both scenarios, 3% and 4.5% reductions, by delaying the hire of an MPP.

Future Meetings: All meetings are held in Solano Hall, Room 5000 unless otherwise noted.

- Friday (4/20/2018), 8:30-11:30am – committee deliberations