

**University Budget Advisory Committee (UBAC)**  
**Meeting Notes**  
**May 11, 2023, 10:30 AM – 12:00 PM**  
**Zoom Video Conference**

**Members Present:** Sheree Meyer (Chair), Jennifer Harris, Tatiana Azad, Ajay Singh, David Lang, Angel Thayer-Smith, Andrew Hertzoff, Michael McKeough, and Nikki Khamsouksay

**Members Not Present:** Simran Thandi and Christopher Pacheco Carlos

**Others Present:** Diana Lynch (Budget Planning & Administration) and Lauren Garrett (Budget Planning & Administration)

**Agenda Items:** AVP Jennifer Harris called the meeting to order at 10:32 as Chair Meyer was delayed. The main purpose of this meeting was to provide updates to the committee regarding the budget and each divisions' submission documents. The Governor's May revise will be released on Friday, May 12<sup>th</sup>. AVP Harris will then update the Sources and Uses document to reflect any applicable changes and the impact to Sacramento State. Due to the delayed tax deadline in California, estimated state revenue is less certain at this stage in the budget process which translates to more conservative state allocations.

AVP Harris also reviewed the UBAC sharepoint and the posted documents. Budget Call submissions are grouped by division. She encouraged the committee to review the documents, specifically the scenarios, narratives, and presentations prior to hearing from the VP's later in May. The Budget Office combined all the Lottery requests to a single file and sorted them by which requests seemed allowable per the policy and which ones were questionable or perhaps prohibited. There is also a combined file of the All University Expenses (AUE's) as well. The total requested increase in AUE's is approximately \$3 million.

Chair Meyer joined the meeting at 10:44 am. She suggested adding the salary breakdowns from the deans for perspective on each of the colleges. Each college and division has a different operating structure. Some areas are highly concentrated in salaries as opposed to operating expenses. This can make reductions more difficult. AVP Harris also noted the Budget Office is working on an analysis showing additional operating sources. The reduction scenarios are based on initial allocations, however, some divisions receive significant revenue from other sources.

At the end of meeting, there was time for discussion and questions. The committee discussed the timeline for the UBAC recommendation which will hopefully be delivered in early June. President Nelsen would like to have a budget plan for the new president. The committee also discussed these reductions will be difficult and certain decisions are more visible than others.

Ultimately, the committee should strive to mitigate any adverse effects to students with the scenarios. When the VP's present to UBAC, a working lunch will be provided. The meeting adjourned at 11:18 am.