

University Budget Advisory Committee (UBAC)
Meeting Notes
November 17, 2017, 9:00 – 11:00 a.m.
Solano Hall Room 5000

Members Present: Fred Baldini (Chair), Elizabeth Cortez, Stacy Hayano, Julian Heather, Elvia Ramirez, Sarah Raczkowski, Linda Roberts, LindaKay Soriano, and Angel Thayer

Members Absent: Ernest Uwazie, 1 student position still vacant

Others Present: Lauren Garrett (BPA), Norman Kwong (BPA)

Agenda Items: Fred performed introductions, as only 4 of the 11 members were returning from the previous year. The committee expectations and general timeline for the campus' annual budget call were covered.

The committee proceeded to open forum. With construction of Science II starting, Stacy wanted to underscore the importance of campus contributions for capital projects. In the past, the State and the Chancellor's Office would pay the entire amount for projects; however, campuses are now expected to pay a small percentage. This is a recent trend for major capital projects. This practice of campus contributions has now been extended towards minor capital outlay projects. This puts increasing pressure on the campus to increase its reserves as even a small percentage can amount to large sums of monies (e.g. for Science II, \$20M was contributed by the campus out of the \$91M total cost).

Next, Stacy reviewed a finalized copy of the 2017-18 Sources and Uses document for the campus. Since the committee last met in April, Stacy went over any differences, which occurred since then. For newer members, this review is an important step to learning the budgetary process for the campus. During the review, it was noted that our campus was awarded a relatively large amount of enrollment growth by the Chancellor's Office, which may be attributed to our Student Success efforts. While discussing the uses portion, Stacy mentioned the increases, which were given to campus divisions, this fiscal year. This was a celebratory circumstance enabled by recent events, since the committee had reluctantly recommended decreases based on the information available last April.

A planned Budget 101 presentation for the new members did not occur, as a new member was absent and another was yet to be appointed. It will take place in January, so the new members can be included.

Future Meetings: All meetings are held in Solano Hall, Room 5000 unless otherwise noted.

- TBD