

University Budget Advisory Committee (UBAC)
Meeting Notes
February 22, 2019, 9:00 – 11:00 a.m.
Solano Hall Room 5000

Members Present: Fred Baldini (Chair), Stacy Hayano, Julian Heather, Jay Lee, Ernest Uwazie, Tatiana Azad, LindaKay Soriano, Angel Thayer, Christian Landaverde, Prabhjot Shinh

Members Absent: Elvia Ramirez

Others Present: Lauren Garrett (Budget Planning and Administration or BPA)

Agenda Items: The meeting promptly started at 9 a.m. with an open forum discussion. Stacy presented the campus' latest sources and uses documents based on two scenarios (1% and 2% enrollment growth). She also presented a draft memorandum for the Annual Budget Call as well as other related documents. Each division will be required to submit information for the budget call. Members were requested to send feedback on the budget call documents to Fred and Stacy by the close of business on Monday, February 25th, 2019. This would allow Fred to send the final documents to the president for review and approval. The Annual Budget Call submission's due date for the divisions will be Monday, April 8th, 2019.

Fred mentioned that future meeting dates will be scheduled in April and May so that UBAC members can meet with the division heads to discuss the budget call submissions.

Future Meetings: All meetings are held in Solano Hall, Room 5000 unless otherwise noted.

- Tentative meeting schedule:
 - March 8, 2019
 - March 15, 2019
 - April 12, 2019
 - April 19, 2019
 - May 3, 2019