

University Budget Advisory Committee (UBAC)
Meeting Notes
April 30th, 2021, 11:00AM – 12:30PM
Zoom Video Conference

Members Present: William Cordeiro (Chair), Rose McAuliffe, Sharyn Gardner, Kelly Whelan, Tatiana Azad, Ernest Uwazie, Joshua Bozarth

Members Not Present: Jay Lee, Angel Thayer-Smith, Noah Marty

Others Present: Jonathan Bowman (CFO and VP for Administration and Business Affairs), Lauren Garrett (Budget Planning & Administration), Norman Kwong (Budget Planning & Administration)

Agenda Items: Chair Cordeiro called the meeting to order, and VP Bowman joined the committee to present the 2021-22 budget request for the Administration and Business Affairs Division (ABA). Following the agreed upon format for the budget presentations, VP Bowman reviewed ABA's organizational structure, the number of employee positions, as well as funding and expenses for the current year. Included was a review of HEERF reimbursements received by ABA. The most significant of the HEERF reimbursements, was \$755k to help Parking meet loan payments on the various parking structures (parking revenue has been greatly reduced during the pandemic, whereas the loan payments are still due and payable).

ABA presented a short list of ongoing (i.e. baseline) funding requests. As expected, the list of ABA's one-time funding requests was somewhat longer (Facilities is the biggest units in ABA, and is tasked with maintaining infrastructure on campus), although the amounts involved were relatively small.

During VP Bowman's presentation, committee members were free to ask questions. Norman asked about the availability of one-time funds in general. The amount of funding is in flux and would be better determined at the end of the fiscal year, however it would be reasonable to assume some funding would be available. An update was requested on the Placer Ranch and Ramona projects. Both of these are still in development but there is steady progress. Chair Cordeiro asked about upcoming HEERF funds, there is a large amount coming and whether it would be difficult to utilize them within required time limits. VP Bowman explained that the allowable uses for these funds change with every HEERF funding wave, and the next wave is aimed at prevention whereas the previous waves were focused on expenses directly caused by COVID-19. Time expired and Chair Cordeiro called an end to the meeting.