



Business Matters @ Sac State

***Topic: Delegation of Authority and Reports To (DART) Enhancement
Effective: Dec 1, 2017***

DATE: November 29, 2017

TO: Campus Business Partners, Administrative Council, Deans, Associate Deans,
Department Chairs, Directors, and Managers

FROM: Charlie Eyster, Budget Planning and Administration

We are proud to announce a more robust reporting tool for Delegation of Authority (DOA). The new tool is named Delegation of Authority and Reports To (DART) and provides new lookup options, including:

1. Lookup DOA by employee or by department.
2. Lookup manager-employee reporting relationships.

DART will be available to users on Dec 1, 2017. Both DART and the older CFS DOA functionality will exist side by side until Feb 28, 2018, at which time CFS DOA will be retired.

See the Financial Services Training page at <http://www.csus.edu/aba/financial-services/financial-services%20training.html> for the DART User's Guide.

Contact Information:

If you have any questions or concerns about this notice, please contact Charlie Eyster, Budget Planning and Administration, charles.eyster@csus.edu

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