



SACRAMENTO
STATE

Business Matters @ Sac State

TOPIC: Repeal of AB 1887 - Travel Ban– Effective 9/14/2023

DATE: September 18, 2023

TO: Campus Business Partners, Deans, Associate Deans, Department Chairs, Directors, and Managers

FROM: Sarah Hansen, Accounts Payable & Travel Manager

Accounts Payable & Travel (AP) is pleased to inform you of updates to the University Travel Policy and Procedures effective on September 14, 2023.

Governor Newsome signed SB 447 on September 13, 2023 which repeals AB 1887, the travel ban. Effective immediately state funds may be used for travel to all states.

- If the travel occurred prior to the repeal (9/14), non-state funds must be used for reimbursement.
- If the travel occurred September 14th or later, state funds may be used.

Concur should now be used for all University Foundation Sacramento State (UFSS) travel requests and reimbursements, utilizing MDRO1 and billing class code. The system has been updated and travelers will still see the question “Are you traveling to a banned state?” until all prior travel has been processed. For the time being, please enter No for this question.

As of September 14, 2023, all state-side University Travel credit cards are ALLOWED to be used for travel to any state, this includes using the Concur booking tool to make travel arrangements (if funded). University Enterprises Inc. (UEI) issued credit cards cannot be used for state-side or UFSS funded travel.

Contact Information:

If you have any questions or concerns about this notice, please contact Accounts Payable & Travel, travel@csus.edu, ext. 86476.