



SACRAMENTO
STATE

Business Partners Round Table

Thursday, August 18, 2022

University Union Ballroom

Redefine the Possible™

We're Back!



Comment 'Cards'

We have Comments from April!

Comment 1

Could speakers please use the last names of whomever they're referring to? A presenter telling me that someone is working with Jennifer isn't helpful since I have no idea who Jennifer is, and sometimes I've forgotten the last names of people like "LaVerne." Plus, it keeps the BPRT meetings feeling like they're only for folks who already know all the topics and key people across campus.

Comment 2

Several of my colleagues and I have noticed that AP seems to be pushing back more Direct Payment Requests and Reimbursement Requests lately due to lack of sufficient supporting documentation, even though we've submitted receipts that previously would have been considered "complete" (or at least "good enough to pass audit").

Could you please ask AP to present at the next BPRT meeting to speak about this increased scrutiny? Additionally: They used to have a document on their website detailing what's required for a "complete" receipt, but I haven't been able to find it again. Could you please ask them to make that available?

Send Your Comments and Suggestions!

Financial Services: finsvcs-avp@csus.edu

Or anonymously at:

https://csus.co1.qualtrics.com/jfe/form/SV_5nKTgI2eT6kTWvQ

BPRT Comment Card Form Through Qualtrics

Point your smartphone camera



A screenshot of a website page for the Business Partners Round Table. The page has a dark green header with the text 'Financial Services' and 'Division Of Administration & Business Affairs'. Below the header is a navigation bar with 'Administration & Business Affairs', 'Financial Services', and 'Business Partners Round Table'. The main content area has a title 'Business Partners Round Table' and a section 'About the Business Partners Round Table' with several paragraphs of text. A green arrow points to a link that says 'Click Here to get on the BPRT list and have announcements delivered to your Inbox!'. At the bottom, there is a yellow box with the text 'Upcoming BPRT Meeting Dates'. On the right side, there is a sidebar with the heading 'Agendas & Presentations' and a list of dates and topics, including 'February 10, 2022' and 'October 20, 2021'.

BPRT Going Forward

Last year we asked you how BPRT should be held in future:
In-Person, Zoom, Hybrid

BPRT Going Forward

Overwhelmingly responses requested Hybrid or a Zoom option

BPRT Going Forward

- Unlikely that we will keep hybrid forever
 - BPRT = opportunity to network
 - Hybrid is more expensive – tech is pricey
 - Difficult to run the presentation and manage Zoom – no chat monitoring
 - If BPRT is beneficial to you, we ask you to consider changing your telework days

BPRT in 2022/2023

1. Today! In Person
2. Thursday, October 13 at 9am, Virtual Meeting
3. Wednesday, February 15 at 9am, Virtual Meeting
4. Tuesday, April 11 at 9am, In Person

Training Catalog & Trumba

Fall Semester

- AP 101
- Concur for New Users (refresher)
 - Concur for Approvers
- Expenditure Transfer 101 in On-Base
 - Procurement 101

Training Catalog & Trumba

Fall Semester

And announcing
Financial Data Warehouse (FDW) 101
Group Training Sessions
Now on Trumba!

Training Updates

We will have announcements for Bursars 101 soon!

<https://www.csus.edu/administration-business-affairs/financial-services/training.html>

Contact Us

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