



SACRAMENTO
STATE

Risk Management Services

Redefine the Possible™

Topics

- 82020 Safety Hotline
- RMS Forms
- Building Emergency Action Program (BEAP)
- Business Continuity Plans (BCP)

SAFETY HOTLINE

82020

(916) 278-2020 FROM A CELL

FOR ALL EMERGENCIES CALL SAC STATE POLICE
(916) 278-6000 OR 911 FROM YOUR DESK PHONES

RMS Forms

Risk Management Services Forms

82020 Safety Hotline-Report a Hazard
Report of Incident or Accident

Environmental Health & Safety Forms

Battery/Lights Pickup Request
Chemical Procurement Approval Form

Risk Management Forms

Foreign Travel Insurance Request Form
Minors on Campus Registration Form
Privately Owned Vehicles Use Authorization
Vehicle Operation Authorization (VOA)

Workers' Compensation Forms

Workers' Compensation Claim Form (Dwc 1)
Ergonomics Evaluation Request

<https://www.csus.edu/administration-business-affairs/internal/aba-forms.html#risk-management-services>

Building Emergency Preparedness Program

Purpose

- Establish emergency action plan (EAP) for each campus building
- All building occupants have access to their plan
- A guide for anyone in an emergency
- Identify the building safety team


SACRAMENTO
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Building Emergency Action Plan

Maintaining an effective building coordinator program helps to ensure the safety of employees, students, and visitors in the event of an emergency.

Revision Type
 Annual Review of BEAP Update BEAP Information
 Update Building Coordinator/Floor Marshal(s) Other

	<u>DESCRIPTION OF REVISIONS</u>
Update DC/IM list	

Brittany Anderson-Steele	b.anderson-steele@csus.edu	10/21/2021
Reviewed/Updated by	Email	Date
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Building Coordinator		Phone
Moyses Vang		10/21/2021
Approved by Risk Management		Date

Building Emergency Action Plans Risk Management Website

www.csus.edu/compliance/risk-management



The screenshot shows the Risk Management website interface. At the top left, the text reads "Risk Management" and "Division Of Administration & Business Affairs". To the right is a photograph of green trees. Below this is a dark navigation bar with "Compliance" and "Risk Management" (indicated by a right-pointing arrow). The main content area is split into two columns. The left column is titled "About Risk Management" and contains a paragraph of text. The right column is titled "Managing Risk" and contains a list of links: "Business Continuity Planning - SAC STATE Ready", "Building Emergency Preparedness Program", "Building Emergency Action Plans on File", and "Campus Safety Map (Interactive)". Two white arrows point to the "Building Emergency Preparedness Program" and "Building Emergency Action Plans on File" links.

Risk Management
Division Of Administration & Business Affairs

Compliance ➤ Risk Management

About Risk Management

Risk Management supports the entire campus and all organizations and programs associated with it. Because we cannot be everywhere, one of our core missions is to train University and auxiliary personnel to identify, assess and mitigate risk exposures of all kinds that threaten their people, their program and the University.

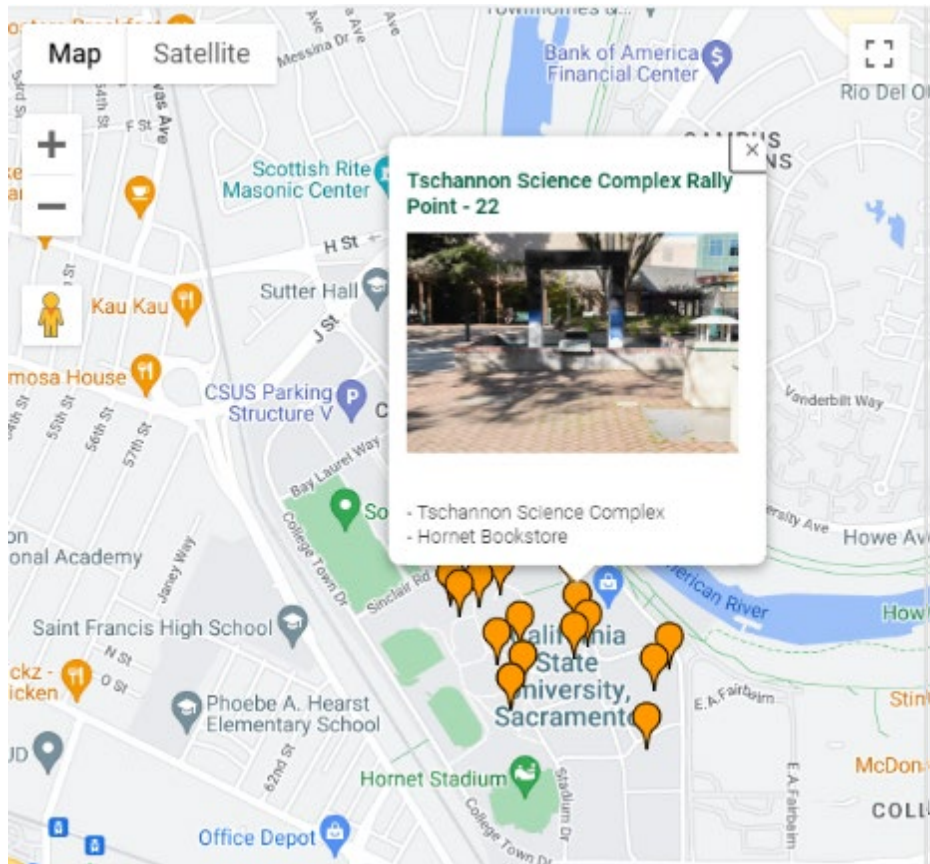
Managing Risk

- Business Continuity Planning - SAC STATE Ready
- Building Emergency Preparedness Program
- Building Emergency Action Plans on File
- Campus Safety Map (Interactive)

Campus Safety Map

Safety Map Includes

- BEAPs
- AEDs
- Evacuation Chairs
- Blue Lights
- Rally Points



Business Continuity Plans (BCP)

- Who needs to complete an BCP?
 - Each College and Business Unit.
- Why do we have to have a BCP?
 - Both the Governor and Chancellor have mandated it.
 - Prepares you for the worst case scenario.
- Who creates and maintains our BCP?
 - College Dean, Unit Lead, Chair, Managers, etc.
- Who can help us with our BCP if we don't what to do?
 - Risk Management is here to train and assist in creating and maintaining your BCP.





Contact Us



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