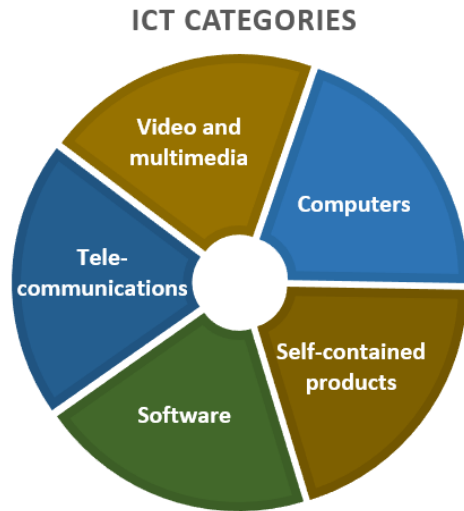# Information Communications and Technology (ICT) Review

The Information and Communication Technology (ICT) review is a required evaluation process to determine whether a new or renewing technology conforms with applicable accessibility and security standards and supports inclusive practices (when applicable).

ICT requests are submitted through ServiceNow and are required for all potential ICT acquisitions that the university will develop, acquire, maintain, or use regardless of whether there is a cost involved.

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ICT Categories

ICT CATEGORIES

Find items and exclusions at
ICT Procurement
(https://www.csus.edu/information-resources-technology/technology-procurement/)

- **Computers**
  Desktop, laptops, and tablets

- **Self-contained products**
  Printers, copiers, kiosks, scanners, portable projectors, transaction machines

- **Software, web content, and mobile apps**

- **Telecommunications products**
  Phone, VOIP, any product that communicates to students

- **Video and multimedia materials**
  Videos need to be captioned if they will be publicly available and/or used in a course with a student with an accommodation for captioned videos

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ICT Request – Inclusivity Updates

To align with Sac State's support for all students, faculty, and staff to declare their individual gender identification and preferred name, the ICT Request Form will include a section titled "Diversity, Equity, and Inclusivity Evaluation" with the below questions **if** the ICT category is **Cloud Services**, **Mobile Applications**, **Software Applications**, and/or **User Accounts**:

Does this application require use of a legal name?
If so, does the application also support a preferred name?

Does this system support gender pronouns?

Does this application collect gender information?
(Gender information must include non-binary.)
If yes, please include a reason.

ICT Request Form – Other Updates

- A new field, **Vendor contact information (if available)** will be added to the request form to save time should a reviewer need to contact the vendor for further information/documentation.

- The current **Accessibility Documentation** header will be changed to **Vendor-Supplied Accessibility Documentation** to clarify the responsibility of the vendor to provide this information.

ICT Contacts

Katie Beekman (Accessibility) - kbeekman@csus.edu

Jagan Pandarinathan (Information Security) - jagan@csus.edu
(Chris Witthans' temporary replacement)

Jennifer Sonne (Web Services) - j.sonne@csus.edu

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