

BUSINESS PARTNERS ROUND TABLE



SACRAMENTO
STATE

Thursday, August 14, 2025

Zoom: <https://csus.zoom.us/j/89442702194?from=addon>

Procure-To-Pay:

<https://www.csus.edu/administration-business-affairs/internal/procurement-contracts/csu-buy.html>

Financial Services:

<https://www.csus.edu/administration-business-affairs/financial-services/>

Accounts Payable & Travel:

<https://www.csus.edu/administration-business-affairs/internal/accounts-payable/>

Accounting Services:

<https://www.csus.edu/administration-business-affairs/financial-services/accounting-services/>

Procurement & Contract Services:

<https://www.csus.edu/administration-business-affairs/internal/procurement-contracts/>

Training Catalog:

<https://www.csus.edu/administration-business-affairs/financial-services/training.html>

BPRT Comment Card Form:

https://csus.co1.qualtrics.com/jfe/form/SV_5nKTgJ2eT6kTWvQ

BPRT

Past & Current Materials and Videos:

<https://www.csus.edu/administration-business-affairs/financial-services/business-partners-roundtable.html>

WELCOME

Elena Larson, University Bursar
Bursars Office

FALL DEADLINES

Elena Larson, University Bursar
Bursars Office

CSUBUY P2P

Kayla Guerrero, Lead
Accounts Payable & Travel
Sebastian Head, Director
Procurement & Contract Services

CONCUR UPDATES

Sarah David, Lead Travel Program Specialist
Accounts Payable & Travel

ACCOUNTING UPDATES

Tabitha Leeds, Senior Director
Accounting Services

BREAK

EVENT PLANNER'S MANUAL & BEAP UPDATES

Janie Mutchler, Emergency Manager
Office of Emergency Management

NEW STUDENT EMAIL DIGESTS

Peggy Kay, Deputy CIO
Academic Technology & Campus Engagement

QUIZ & KUDOS