

Unit 4 – Academic Professionals of California (APC)

ARTICLE 10: GRIEVANCE PROCEDURE

Process	Informal Level	Level I - Formal	Level II	Level III - Arbitration
<p style="text-align: center;">Contract Language</p> <p style="text-align: center;"><i>1/31/18 - 6/30/20 (Contract extended to 6/30/22)</i></p>	<p>* Employee shall attempt to resolve a potential grievance informally with appropriate administrator</p>	<p>* Employee may file a formal Level I grievance with the President no later than twenty-one (21) days after the event, twenty-one (21) days after employee knew of the event, or twenty-one (21) days after the Informal meeting</p> <p>* President (or designee) shall hold a meeting with grievant and grievant's representative within twenty-one (21) days after receipt of the Level I filing</p> <p>* President (or designee) shall respond to the grievant in writing no later than twenty-one (21) days after the Level I meeting</p>	<p>* Grievant may file a Level II grievance with Office of the Chancellor no later than twenty-one (21) days after the Level I response</p> <p>* Office of the Chancellor shall make every effort to a meeting with the grievant within twenty-one (21) days of the Level II filing</p> <p>* Office of the Chancellor shall respond to the grievant in writing no later than twenty-one (21) days after the Level II meeting, forty-two (42) days after the Level II filing, or twenty-one (21) days after the end of any extension</p>	<p>* If grievance is not settled at Level II, grievant's exclusive representative may file for arbitration no later no later than thirty (30) days after Level II response</p>